

**SPECIAL COUNCIL MEETING  
Tuesday, July 27, 2021, 6:00pm**

**This is a Hybrid Meeting (In-person and Virtual)  
Council Chambers City Hall**

*Join Zoom Meeting*

<https://zoom.us/j/95158084622?pwd=dWdScjg0d3M2YjZFOTdBMkJUNnhVOT09>

*Meeting ID: 951 5808 4622*

*Passcode: 887370*

*One tap mobile*

*929-205-6099*

**Page No. Agenda**

1. Call to Order – 6:00 pm
2. Adjustments to the Agenda
3. Executive Session:
  - A. Contracts
  - B. Personnel
4. Adjourn

**REGULAR COUNCIL MEETING  
Tuesday, July 27, 2021, 7:00pm**

**Page No. Agenda**

1. Call to Order – 7:00 pm
2. Adjustments to the Agenda
3. Consent Agenda
  - 5 A. Approval of Minutes of the Regular City Council Meeting July 13, 2021
  - 9 B. Approval of City Warrants from Week of Wednesday, July 28, 2021
  - C. Clerk's Office Licenses and Permits
  - 14 D. Authorize Letter of Support for Vermont CWIP/DIBG Stormwater Treatment Grant Application
4. City Clerk & Treasurer Report
5. Liquor Control Board
6. City Manager's Report
7. Visitors and Communications
8. Old Business:
  - 17 A. Strategic Planning and Priorities (Mayor)
9. New Business
  - 24 A. Appointment of JD Fox to the Diversity and Equity Committee (Mayor)
  - 25 B. Accept Resignation from Scott Bascom from the PRT Committee and CVRPC TAC (Mayor)
  - 29 C. Accept Re-appointments to the Barre City Energy Committee (Mayor)
  - D. Presentation of See.Click.Fix Mobile App to Council (DPW Director)
  - E. Civic Center Special Promotion Extension (Jim McWilliam)
  - F. Discussion on Creation of Homeless Task Force (Councilors Reil and Waszazak)
  - 39 G. Approval of FY22 Municipal Property Tax Rate (Clerk)
  - H. Mayor VLCT Stipend Donation and Allocation to the City (Mayor)
10. Round Table
11. Executive Session – As Needed
12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00 pm will be taped for re-broadcast on Channel 192 CVTV*

*and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon  
CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

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**OTHER MEETINGS AND EVENTS**

**Monday, July 26**

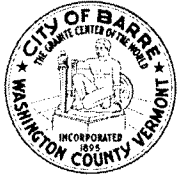
Energy Committee, 5:30pm, Hybrid, Virtual (ZOOM) and Council Chambers

**Tuesday, July 27**

Animal and Fowl Task Force, 6pm, Hybrid, Virtual (ZOOM) and Public Safety Building

### Ground Rules for Interaction with Each Other, Staff, and the General Public

- Rules may be reviewed periodically
- Practice Mutual Respect
  - Assume Good Intent and Explain Impact
  - Ask Clarifying Questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify All Choices
  - Consequences – Project Outcomes
  - Tell Your Story – Prepare Your Defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, Ordinance, Policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor Time Limits
  - Be attentive, not repetitive
- Be open minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject.
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate Expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting/email/or videogames during the meeting



# *City of Barre, Vermont*

*"Granite Center of the World"*

Steven E. Mackenzie, P.E.  
City Manager

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## MEMO

**TO: City Council**  
**FR: The Manager**  
**DATE: 07/023/21**  
**SUBJECT: Council Packet Memo re: 07/27/21 Council Agenda Items**

Councilors:

The following notes apply to packet support material for the Subject Council Agenda:

### **General:**

No notes

### **Executive Session:**

An Executive Session is scheduled for 6:00 p.m. re: Contracts and Personnel

### **Consent Agenda:**

No notes

### **New Business:**

#### **Item 9.C - Energy Committee Re-appointments**

FYI and reference, we have included a current copy of the **Annual Appointments** list in the packet with this item.

#### **Item 9.D – See/Click/Fix:**

Bill was unable to complete the preparation of this item by "Packet Time", so this item will be deferred until August 10<sup>th</sup> or as soon thereafter as it can be accommodated on an Agenda.

**Regular Meeting of the Barre City Council  
Held July 13, 2021**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Lucas Herring at 7:00 PM at Barre City Hall. In attendance, participating in person, or by video platform, were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present in person or via video platform were City Manager Steve Mackenzie, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Adjustments to the Agenda:** Councilor Waszazak asked to move the discussion on ground rules to the end of the agenda, to accommodate those in attendance. He also requested a brief discussion on 111 Seminary Street. Councilor Hemmerick asked for a discussion on developing shared goals and challenges, strategic planning, and ARPA funding, and he asked to separate the perpetual easement discussion from the consent agenda.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Cambel, seconded by Councilor Reil. **Motion carried.**

- A. Minutes of the following meetings:
  - a. Regular meeting of June 29, 2021
- B. City Warrants as presented:
  - a. Ratification of Week 2021-27, dated July 7, 2021
    - i. Accounts Payable: \$512,540.49
    - ii. Payroll (gross): \$125,555.79
  - b. Approval of Week 2021-28, dated July 14, 2021:
    - i. Accounts Payable: \$387,554.64
    - ii. Payroll (gross): \$135,184.14
- C. 2021 Licenses & Permits: The Clerk noted that due to no Council meeting last week, she administratively approved the licenses below so as to allow the events to happen, and is asking Council to ratify those approvals as part of the consent agenda.
  - a. Entertainment Licenses:
    - i. Central VT Council on Aging, “welcome back” picnic luncheon, Currier Park, July 12<sup>th</sup> from noon – 2PM.
  - b. Food Vending Licenses:
    - i. Double Dip Desserts LLC, for Food Truck Thursdays
    - ii. Paquet Apple Shack, for Food Truck Thursdays
    - iii. The Candy Van, city-wide and Food Truck Thursdays
    - iv. Cornerstone Pub & Kitchen, Food Truck Thursdays
- D. Ratify Council Allocation of Hollow Inn Donations.

**The City Clerk/Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Council will approve the municipal tax rate at the July 27<sup>th</sup> meeting, and tax bills will be in the mail by August 6<sup>th</sup>. First due date is September 15<sup>th</sup>, and all other due dates are the same as usual.
- Continue to work with the State Auditor’s Office to put finishing touches on the TIF audit.

**Liquor Control – NONE**

To be approved at 07/27/21 Barre City Council Meeting

**City Manager's Report** - Manager Mackenzie noted his written weekly report distributed over the weekend to Council. He gave a paving update, saying the base course has been laid on Perry and Camp Streets, and final paving is scheduled to be completed this week. The Manager noted tonight's meeting is using new equipment installed to hold the meeting both in person and virtually. The equipment is being Beta tested this evening, and upon a successful test run, the installation will be made permanent. Councilors and in-person and virtual attendees are invited to give feedback.

Councilor Hemmerick offered congratulations for securing the dam removal grants, for getting the municipal general roads permit assessment underway, and for having three-acre sites designated in accordance with the 2018 stormwater master plan.

**Visitors and Communications –**

Resident Peter Zakrewski said there are no teeth in the new Police Advisory Board, and he would like to see a Civilian Review Board formed to address public complaints about the police department. Councilor Waszazak said he supported that idea, but it hadn't received Council support in the past.

Resident Stephen Budd said he used to work for the Salvation Army as a volunteer cook. He experienced a fall in the kitchen, and has been unsuccessful in getting funding support from the Salvation Army to address medical expenses. Mr. Budd talked about the surgeries he has undergone and the pain he is experiencing, and requested assistance in seeking funding support. He also talked about code violations at the Salvation Army facility. Manager Mackenzie will meet with Mr. Budd to refer him to code enforcement, and our community service staff person.

**Old Business – NONE**

**New Business –**

**Other – from consent agenda) Perpetual Easement with Metro 159, LLC**

Councilors asked for additional details on the easement and the Keith Avenue parking lot project. There was discussion on the project and its relationship with the TIF district plan, project completion in 2019, attorney assistance with the project and drafting of the easement; and actions taken by previous Councils. Metro 159, LLC principal Thom Lauzon said the easement is related to completed construction of a sidewalk across his property to provide access to the new Keith Avenue parking lot, and the document is codifying his obligation to the City made in 2015.

Council approved the easement and authorized the Manager to execute the document on motion of Councilor Boutin, seconded by Councilor Cambel. **Motion carried.**

**B) Update from Central Vermont Solid Waste Management District.**

Councilor Hemmerick noted his personal relationship with the CVSWMD general manager. He recused himself from the discussion and stepped out of the room.

General Manager Lisa Liotta and Operations Manager Brenna Toman said there are 19 member municipalities, including Barre City. CVSWMD provides waste management and education services, grant funding, household hazardous waste collections, teaching, hauler licensing and enforcement, workshops, and access to the ARCC (Additional Recyclables Collection Center). Ms. Liotta said they are planning to create a household hazardous waste facility to consolidate their one-day collections held throughout the district. They have received grants to support the project, in addition to reserve funds, and don't expect to bond. There is the possibility they will consolidate all functions and facilities to one location, including hazardous waste collections, ARCC, and administration. Manager Mackenzie said there is a possibility of co-locating with the DPW campus currently being explored. Mayor Herring said the City received a grant to host a free tire disposal on July 24<sup>th</sup> for City residents.

To be approved at 07/27/21 Barre City Council Meeting

Councilor Hemmerick returned to the dais at this point in the meeting.

**C) Homelessness Discussion.**

Tammy Menard said she has been living in local motels through the state's homelessness voucher program during the pandemic, and serves as an advocate for others who are experiencing homelessness. She spoke of the violence and fear being experienced by those housed in the motels, and the fear about the upcoming end of the voucher program, which will take away these temporary housing options. She said people need safe and secure places to camp where they have access to water, sanitary facilities, wifi and electricity. Such camping sites need to be located on the bus routes.

There was discussion on the lack of services provided to those housed in the motels, little police presence, no mental health or drug and alcohol counseling services provided, lack of affordable housing, threats made to those housed in the motels, access to transportation and employment. Dawn Little, a member of the Montpelier Homelessness Task Force, said transportation is vital for those working night jobs, and disabilities can make it difficult to find work. Ms. Little asked people to report any available employment opportunities to Vermont Vocational Rehab.

**D) Resolution 2021-11 Reductions in the Motel Housing Program.**

Councilor Stockwell said there needs to be a statewide plan to address homelessness. Councilor Boutin said he would not support public camping sites, and would like to see language about providing services added to the resolution. There was discussion on the possibility of either partnering with the Montpelier Homelessness Task Force to form a regional task force, or creating a Barre Task Force; and Barre being a hub for services. Councilor Stockwell read the proposed amendment language for the resolution.

Council approved the resolution as amended on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried, with Councilor Hemmerick recusing himself due to possible conflict of interest.**

**A) Discussion on Council Ground Rules.**

Mayor Herring reviewed the list of ground rules. There was discussion on the rule against taking notes during executive session, and it was decided to remove that language.

**Other) 111 Seminary Street.**

Councilor Waszazak said he has been talking with Capstone about alternatives to demolishing 111 Seminary Street to expand their parking at the Brook Street School. He has been searching the City for a location to which the 3-unit apartment building can be moved. They haven't identified such a spot yet, but he will continue to search.

**Other) Goals and Planning.**

There was discussion around setting goals and identifying challenges for the City and the Council, using the upcoming Community Visit as a way to gauge needs, developing the strategic plan, working jointly with staff to identify capacity and establish common goals and priorities, and holding a facilitated joint Council/department head meeting in the fall. Manager Mackenzie said he discussed such a retreat with Montpelier's City Manager, and will get additional details from him.

**Round Table –**

Councilor Stockwell said she met with Public Works director Bill Ahearn and toured the DPW facilities. She said the meeting and tour were informative.

Councilor Waszazak said the Friends of Aldrich Library will be holding a book sale this Friday &

To be approved at 07/27/21 Barre City Council Meeting

Saturday, and will likely hold more throughout the year.

Mayor Herring asked those attending by zoom to share their thoughts on the new technology. The Mayor reminded City residents of the free tire disposal on Saturday, July 24<sup>th</sup>.

**Executive Session** – NONE

The meeting adjourned at 9:20 PM on motion of Councilor Boutin, seconded by Councilor Hemmerick.  
**Motion carried.**

The meeting was recorded on the video meeting platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

DRAFT



By check number for check acct 01 (GENERAL FUND) and check dates 07/28/21 thru 07/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01013	ALLAN JONES & SONS INC						
	77652	tires, labor, disposal	001-8500-320.0720	VEHICLE/BACKHOE MAINT	0.00	605.38	141756
01005	ALLEN ENGINEERING INC						
	522058-01	chlorine, delivery	001-7015-320.0730	POOL & BLD MAINT	0.00	831.20	141757
01049	AMERICAN TOWER CORP						
	3646210	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	141758
01071	APPLIED CONCEPTS INC						
	387358	trailer, lights, solar pane	040-0280-360.1165	PROJECT MATERIALS	0.00	8,753.00	141759
23018	AUBUCHON HARDWARE						
	490478	toilet seat	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	30.56	141760
	490539	rubber mallet	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	7.19	141760
	490541	insect repellent	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	6.29	141760
	490575	nozzle, connectors	001-7015-320.0730	POOL & BLD MAINT	0.00	8.35	141760
					-----		
					0.00	52.39	
01209	AVENU INSIGHTS & ANALYTICS						
	B-027463	perfect vision system	001-5070-220.0417	RECORDING OF RECORDS	0.00	950.00	141761
02193	BEN'S UNIFORMS						
	098147	raincoat, freight	001-6050-340.0940	CLOTHING	0.00	216.00	141762
02104	BROOKS JEFFREY & SANDRA						
	02964A	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	23.21	141763
02055	BURLINGTON COMMUNICATIONS SERVICE						
	BCS8667	cable, speaker, mount, freig	050-5100-120.0180	EQUIPMENT EXPENSE	0.00	3,796.67	141764
03043	CASELLA WASTE MGT INC						
	2566187	trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	397.77	141765
	2566187	trash removal	001-8050-200.0213	RUBBISH REMOVAL	0.00	400.69	141765
	2566187	trash removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	230.55	141765
	2566187	trash removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	322.11	141765
					-----		
					0.00	1,351.12	
03277	CHARTER COMMUNICATIONS						
	071921	service 7/19-8/18	001-7020-200.0217	IT	0.00	144.98	141766
03012	CLARKS TRUCK CENTER						
	449536	ign switch	001-8050-320.0743	TRUCK MAINT - STS	0.00	64.84	141767
	CM448008	credit-core return	001-8050-320.0743	TRUCK MAINT - STS	0.00	-50.00	141767
					-----		
					0.00	14.84	
04071	DEAD RIVER CO						
	071321	fuel oil, lic fee, fuel tax	003-8330-330.0825	FUEL OIL	0.00	1,150.37	141768

07/23/21  
01:17 pm

7-27-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-4

By check number for check acct 01 (GENERAL FUND) and check dates 07/28/21 thru 07/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
04106 DUBOIS & KING INC							
	721080	professional services	003-8533-500.1400	900K-ANAEROBIC DIGESTER	0.00	669.18	141769
04095 DUFRESNE GROUP							
	15634	engineering services	003-8430-400.1401	NE PUMP STA RLF	0.00	1,038.75	141770
	15705	engineering services	003-8430-400.1401	NE PUMP STA RLF	0.00	1,290.00	141770
					-----	-----	
					0.00	2,328.75	
05044 ED'S REPAIR SHOP							
	31618	trimmer	001-8500-470.1270	MACHINE/EQUIPMENT	0.00	189.99	141771
05059 ENDYNE INC							
	378000	lab services	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	248.00	141772
	378335	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	141772
					-----	-----	
					0.00	348.00	
05030 ESMI OF NEW YORK LLC							
	396157	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	7,686.04	141773
06009 F W WEBB CO							
	72224708	plumbers chaulk,wedge	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	14.29	141774
	72241815	plumbers chaulk	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	13.38	141774
	72282146	seal kits,freight	003-8330-320.0740	EQUIPMENT MAINT	0.00	341.32	141774
	72312185	gaskets	003-8330-320.0740	EQUIPMENT MAINT	0.00	4.87	141774
					-----	-----	
					0.00	373.86	
07180 GCB CORP							
	4326	crane service	001-8500-320.0732	GROUNDS MAINT (HOPE)	0.00	2,640.00	141775
07172 GORDON DOUGLAS							
	079000190000	prop tax overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	688.91	141776
07006 GREEN MT POWER CORP							
	40586-0621	Main St lights	001-6060-200.0210	ELECTRICITY	0.00	353.07	141777
	579510-0621	Hill St/Washington St lig	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	112.28	141777
	63423-0621	Currier Park panel	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	21.56	141777
	72080-0621	S Main St/Parkside Terr	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	91.99	141777
	951210-0621	Hill St/Ayers St light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	96.65	141777
					-----	-----	
					0.00	675.55	
13087 M S SEPTIC SERVICE							
	071621	video drain Orange St	003-8300-320.0749	SURFACE SEWERS	0.00	275.00	141778
13120 MACHIA DELPHIA							
	063021	shoes	001-6045-340.0943	FOOTWARE	0.00	82.00	141779

07/23/21  
01:17 pm

7-27-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-4

By check number for check acct 01 (GENERAL FUND) and check dates 07/28/21 thru 07/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
12291	MCGOWAN JAMES						
	071021	boots	001-6050-340.0943	FOOTWARE	0.00	105.00	141780
13189	MILES SUPPLY INC						
	0151278-02	rainsuits,gloves,wire twi	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	190.44	141781
	0151278-02	rainsuits,gloves,wire twi	001-8050-350.1065	SUPPLIES - STS	0.00	30.20	141781
					-----	0.00	220.64
13017	MORGAN ELIJAH						
	19	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	12.21	141782
13896	MURPHY BRIEANNA						
	071621	pants	001-6050-340.0940	CLOTHING	0.00	47.97	141783
14016	NELSON ACE HARDWARE						
	072021	freight	001-6045-350.1055	METER SUPPLIES	0.00	20.49	141784
14121	NORTHFIELD AUTO SUPPLY						
	343132	v-belt	003-8300-320.0737	EJECTOR STATION N MAIN ST	0.00	20.97	141785
	343312	gasket,silicone	003-8330-320.0740	EQUIPMENT MAINT	0.00	35.48	141785
	343401	rotors,pads,oil,filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	189.38	141785
	343428	filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	8.83	141785
	343497	filters	001-6040-320.0720	CAR/TRUCK MAINT	0.00	40.13	141785
					-----	0.00	294.79
14164	NOVUS MORRISON SOLAR LLC						
	188	estimated monthly output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	141786
	188	estimated monthly output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	141786
	188	estimated monthly output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	141786
	188	estimated monthly output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	141786
	188	estimated monthly output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	141786
					-----	0.00	11,989.00
14132	NRICH INC						
	2492	summer science camp	048-6300-320.4098	SUMMER MATTERS GRANT EXP	0.00	1,480.00	141787
15020	O'REILLY AUTOMOTIVE INC						
	233285	silicone	003-8330-320.0740	EQUIPMENT MAINT	0.00	15.98	141788
15401	ONLINE-SOLUTIONS LLC						
	4255	user subscriptions	001-8030-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	3,600.00	141789
16013	PINNACLE PUBLIC FINANCE INC						
	31985	fire truck lease	001-9050-230.0529	FIRE TRK-PINNACLE FINANCE	0.00	48,937.40	141790
	31985	fire truck lease	001-9070-230.0529	FIRE TRK-PINNACLE FINANCE	0.00	1,614.93	141790

By check number for check acct 01(GENERAL FUND) and check dates 07/28/21 thru 07/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	50,552.33	
18105	REID BETTY						
	071621	amb overpayment	001-1000-120.0139	AMBULANCE A/R	0.00	100.51	141791
19034	SHI INTERNATIONAL CORP						
	B13682422	Windows Office software	001-5010-360.1170	EMAIL LICENSES	0.00	4,450.00	141792
	B13682422	Windows Office software	001-6040-360.1170	EMAIL ACCOUNTS	0.00	2,225.00	141792
					0.00	6,675.00	
19160	SWISH WHITE RIVER						
	W445037	air fresheners	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	306.00	141793
20010	TAKE A POWDER INC						
	8169	keys, freight	001-6045-350.1055	METER SUPPLIES	0.00	89.00	141794
20002	TIMES ARGUS ASSOC INC						
	2572	advertise DRB mtg	001-8030-230.0510	ADVERTISING/PRINTING	0.00	169.00	141795
	2598	advertise agenda 7/20	001-5010-230.0510	ADVERTISING/PRINTING	0.00	157.56	141795
	2614	advertise tire disposal	001-5010-230.0510	ADVERTISING/PRINTING	0.00	105.04	141795
	2623	advertise TAC mtg	001-5010-230.0510	ADVERTISING/PRINTING	0.00	105.04	141795
					0.00	536.64	
20032	TUCKER MACHINE CO INC						
	01-21690	spring kit,belt	001-7015-320.0721	FIELD MAINTENANCE	0.00	69.00	141796
	01-21691	blades,belts, freight	001-7015-320.0721	FIELD MAINTENANCE	0.00	136.43	141796
	01-25902	v-belts, freight	001-8500-320.0740	EQUIPMENT MAINT	0.00	83.88	141796
					0.00	289.31	
20020	TWOMBLY OLIVER L						
	062921	services March-Apr 21	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	3,984.00	141797
	062921	services March-Apr 21	049-8100-405.4155	TIF INCREMENT AUDIT FEES	0.00	108.00	141797
	071421	services May-Jun 21	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	8,136.00	141797
					0.00	12,228.00	
21002	UNIFIRST CORP						
	7803	uniform rental	003-8300-340.0940	CLOTHING	0.00	34.46	141798
	7803	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	10.60	141798
	7803	uniform rental	003-8330-340.0940	CLOTHING	0.00	31.49	141798
	7805	uniform rental	001-7020-340.0940	CLOTHING	0.00	56.32	141798
	7805	uniform rental	001-7030-340.0940	CLOTHING	0.00	50.92	141798
	7805	uniform rental	001-6043-340.0940	CLOTHING	0.00	21.72	141798
	7805	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.58	141798
	7805	uniform rental	001-8500-340.0940	CLOTHING	0.00	21.02	141798

07/23/21  
01:17 pm

7-27-2021 Council Packet  
City of Barre Accounts Payable  
Warrant/Invoice Report # 22-4

By check number for check acct 01 (GENERAL FUND) and check dates 07/28/21 thru 07/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	7806	uniform rental	002-8220-340.0940	CLOTHING	0.00	66.99	141798
	7807	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	71.04	141798
	7807	uniform rental	001-8050-340.0940	CLOTHING	0.00	238.19	141798
	7807	uniform rental	002-8200-340.0940	CLOTHING	0.00	92.71	141798
	7807	uniform rental	003-8300-340.0940	CLOTHING	0.00	58.82	141798
					0.00	764.86	
21003 US POSTMASTER	063021	postage due	001-5060-360.1165	PROGRAM MATERIALS	0.00	17.60	141800
22127 VERMONT STATE TREASURER	072121	marr lics Apr-Jun	001-2000-200.0211	MARRIAGE LICENSES	0.00	1,100.00	141801
Report Total						124,465.66	
						=====	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*124,465.66 Let this be your order for the payments of these amounts.

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# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 07-27-21**

**Consent Item No.: 3.D**

**AGENDA ITEM DESCRIPTION:**

“Authorize Letter of Support for Vermont CWIP/DIBG Stormwater Treatment Grant Application”

**SUBJECT:**

Grant Application to the Vermont Clean Water Initiative Program (CWIP) via the Design Implementation Block Grant (DIBG) for stormwater treatment final design at the Barre City Auditorium & Ice Rink

**SUBMITTING DEPARTMENT or PERSON:** City Manager

**STAFF RECCOMENDATION:**

Since this property is subject to the Vermont General Stormwater 3-acre permit where stormwater treatment will be required, the recommendation is to forward this design to 100% using grant funding from the State of Vermont, CWIP program, via the DIBG program.

**STRATEGIC OUTCOME/PRIOR ACTION:**

Final Design for stormwater treatment that will enable future implementation and compliance with the State of Vermont 3 Acre Stormwater rule.

**EXPENDITURE REQUIRED:**

No out-of-pocket expense: In-kind time for City Manager and Public Works director to attend meetings and site visits and City Planning Director to ensure fulfillment of grant requirements.

**FUNDING SOURCE(S):** Vermont CWIP/DIBG

**LEGAL AUTHORITY/REQUIREMENTS:**

To meet the Vermont General 3-acre Stormwater Permit.

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

3-Town Stormwater Master Plan and 30% Design

**LINK(S):**

[Mount Ascutney Regional Commission DIBG Information on 3-acre Permit](#)  
[Barre City Stormwater Master Plan Story Map](#)  
[3-Town Stormwater Master Plan](#)

**ATTACHMENTS:** Barre City Auditorium 30% Design

**INTERESTED/AFFECTED PARTIES:**

**CVRPC**

**RECOMMENDED ACTION/MOTION:**

*Approve Council Letter of Support for CVRPC grant application to DIBG on behalf of Barre City and authorize the Mayor to sign.*



# City of Barre, Vermont

## "Granite Center of the World"

Lucas J. Herring  
Mayor, City of Barre

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[l.herring@barrecity.org](mailto:l.herring@barrecity.org)

July 27th, 2021

Agency of Natural Resources  
Department of Environmental Conservation  
Water Investment Division  
One National Life Drive, Main 2  
Montpelier, VT 05620-3520

RE: Central Vermont Regional Planning Commission's (CVRPC) Stormwater Grant Application

To Whom It May Concern,

The Barre City Council submits this letter of support for the Central Vermont Regional Planning Commission's (CVRPC) grant application for the Barre City Auditorium stormwater treatment final design.

In 2017, Barre City worked with CVRPC and Watershed Consulting Associates, LLC (WCA) to develop the *Central Vermont 3-Town Stormwater Master Plan* (SWMP), which included Barre City. One of the projects to come out of this plan was stormwater treatment at the Barre City Auditorium, Barre City owned property subject to the General Stormwater 3-acre permit. Barre City is now committed to working with CVRPC to comply with the 3-acre permit and mitigate stormwater runoff for improved water quality in the Stevens Branch, a tributary to the Winooski River.

This project was identified in the SWMP as one of the "Top 5" sites for stormwater mitigation projects, and was provided a 30% design, prioritizing on-site infiltration to improve water quality. The City plans to see this site through final design and implementation and commits to providing any necessary operation and maintenance for a minimum of 10 years from implementation.

The Barre City Council appreciates this opportunity to participate in seeing our planning effort from the SWMP come to fruition through a final design, which will allow for implementation in the near future. We hope you view favorably CVRPC's application to make this possible.

I hope that you will give the proposal your favorable consideration. If you have any questions, please feel free to contact me or our City Manager, Steve Mackenzie, directly at 802-476-0240.

Sincerely,

*Lucas J. Herring*

Lucas J. Herring  
Mayor, City of Barre



## Strategic Plan FY2022 - FY2026

### Introduction

Version: [05/24/2021](#)

[Add Table of Contents](#)

### Vision and Mission Statements

- The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, economic vitality and environmental stewardship.
- The City of Barre's mission is to provide affordable, high quality municipal services and a responsive, accessible, local governance to ensure all persons the opportunity to enjoy contributing to, and being a part of, the Barre community.

### Strategic Plan

The purpose of the strategic plan is to become a living document that will guide the City Council's strategic decision-making process and memorialize the accomplishments and opportunities inherent in the type of work that has been conducted. There are various time frames for achieving our goals and while each is important, the availability of financial and human capital will dictate implementation and effectiveness. The goals laid out in this plan are attainable and take into account our current committee structures with the understanding that the commitment is to reach our overall goals.

### Core Values

The core values representing the beliefs and behaviors by which all members of the City of Barre organization shall conduct ourselves and providing a common basis for making and evaluating all decisions and actions are as follows ([review along with Ground Rules](#)):



(Update Graphic with City of Barre Goals)

## City of Barre Goals

**Goal 1: Improve the Quality of Life for Barre City Residents**

**Goal 2: Enhance our Downtown, Neighborhoods, and Industrial Areas**

**Goal 3: Ensure that the City of Barre Infrastructure and Programs are Sustainable**

**Goal 4: Improve Communication between the City, Residents, Businesses, and our Partners**

**Goal 5: Comply with Federal Laws, State Regulations, and Enforcement of City Charter, Ordinance and Policy**

**Goal 6: Support City of Barre Partners**

(Note: 27 follow up pages redacted, City and Committee Goals document omitted)

(Previously provided for June 10<sup>th</sup> meeting)

## FY2022 Council Priorities

Version: [6/30/2021](#)

### Council To-Do's:

- Department Head Meetings with Council (Priorities, Recruit/Retain, Completed List):
  - Listing of work/priorities you are already working on
  - Department Promotion of City (Examples of Department Achievements/Awards are Heart Safe Community. In process items like ISO #3 Follow up with Dept Chief Aldsworth. New items like Arbor Day Foundation Designation)
  - Recruitment and retention (**Department Heads**)
    - Vacancies and vulnerabilities and succession planning (i.e. Assessor)
    - Staff retention, demographics, reliability, and overtime
    - Culture (what needs to be changed, how is morale?)
    - Additional positions needs/wants
    - Analysis of gender pay equity across dept. Heads. (Rikk)
      - Use Department of Labor information for range comparison
  - Volunteer Programs
    - Painting programs (Hydrants, street sign posts), Tree Trimming, Pressure washing
- Potential Department Meeting Dates with Council
  - Police ([August 10<sup>th</sup>](#))
  - DPW ([August 24<sup>th</sup>](#))
    - Excavate Entrance to Railroad Bed (Bill)
    - Acorns?
    - New Road to support Housing Development off from Colby
  - Fire ([September 14<sup>th</sup>](#))
  - Planning, Permitting and Assessing ([September 28<sup>th</sup>](#))
  - BCS/Recreation ([October 12<sup>th</sup>](#))
    - Wheelock Building Usage Agreements
    - Usage of Wheelock Building – (Mayor)([Carry to FY22](#))
      - Status of Grant Applications (USDA) (Outreach on 1/24/2021)
      - City Wastewater Permit (POSTPONED UNTIL GRANT APPLICATION RECIEPT)
      - *Added: Sale/Alternative program*
  - Finance ([October 26<sup>th</sup>](#))
    - Include budget process at this time
    - Reminder for Final Overview meeting with all budget items in December
  - Community Rating System ([January](#))
  - Neighborhood Development Area ([February](#))
- Events
  - Tire Disposal Day ([July 24<sup>th</sup>](#))
    - 1-3 tires will be picked up, more than that responsibility of resident
  - Friends of the Winooski Day ([Sept 19<sup>th</sup>](#))

- Fall Festival Sept 30<sup>th</sup> (Barre Partnership)
- Community Visit (VCRD)
  - Mailing for VCRD – Collection process with Barre Partnership for businesses/nonprofits (Jenna, Renita, Mayor, Manager)
  - Steering Committee Regroup (July 20<sup>th</sup>)(Alumni Hall)
  - Community Visit Day (August 25<sup>th</sup>)(Aud)
  - Community Resource Day (September 15<sup>th</sup>)(Aud)
  - Final Report (October 20<sup>th</sup>)(Aud)
- Charter Work Group (Councilors Reil and Stockwell) (Town Meeting Day)
  - Expansion on Local Options Tax
  - Warn Opt-in Sales of Retail Cannabis (7 V.S.A. – 863)
    - Pending Legislation to Mandate this
  - Parking Ban – November to April
  - **New: Cemetery and Parks as listed in Charter**
  - **New: Review of other changes from Admin Ordinance revisions**
- Ordinance Review
  - Ordinance Review Process Discussion (Council)(6/29/2021)
    - Add Carol to the conversation for each Ordinance for proper formatting
    - Use of Memo to go with each Ordinance
  - Administrative (Public Bodies) – Meetings (Lucas) (Dates)
    - Removal of items not needed (July); then
    - Manager review of staff jurisdictions, detail (September)
  - [Chapter 20 Tree Ordinance](#) (Jeff, Tree Stewardship Committee)(August)
  - [Chapter 5 Electricity](#) (Bill and Chief Brent) (October)
  - [Chapter 6 Fire Protection and Prevention](#) (Chief Brent)(November)
  - [Chapter 13 Signs](#) (Bill, Jeff) (December)
  - [Chapter 15 Swimming Pools](#) (Bill, Jeff) (January, 2022)
  - Follow up from Animal and Fowl Work Group (They recommend)

**Policy (work group will be more coordinating reviews – Mayor)**

FY22

	Last Reviewed	Last Adopted
<a href="#">Locker Searches &amp; Inspection Policy (HR Director)(September)</a>	6/20/2006	6/20/2006
<a href="#">Revised Tax Stabilization Policy (Planning, BADC)(October)</a>	8/6/2013	8/6/2013
<a href="#">Temporary 24 Hour Parking Permit Policy (Parking Work Group)(Nov)</a>	1/3/2011	1/3/2011
<a href="#">Use of Force Taser Policy (Police Advisory)(July)</a>	8/18/2009	8/18/2009
<a href="#">Cemetery Investment Policy (Clerk/Finance Director)(August)</a>	6/21/2016	6/21/2016
<a href="#">Public Record Inspection Copying and Transmission (December)</a>		

- Public Records (City Clerk) (TBD) Discuss more after digitization process complete

[Food Vendor Policy](#) (Janet)(December)

- **Food Vending Ordinance, instead of Policy** my intent is to start work on it the beginning of April, as I want to reach out to some of our food vendors to see what they might have experienced in other communities, and get a

sense of their review. Writing this ordinance should come with some form of endorsement of our food vendors, so that Food Truck Thursdays and anything else similar is doable. I think early May for review back in front of Council is doable.

<a href="#">Parking Permit Policies</a> (April, 2022)	12/19/2017	12/19/2017
<a href="#">Flag Policy</a> (follow up after Legislative action on Charter change) (May, 2022)	11/24/2020	11/24/2020

- Administrative Policy Signing (Rikk) (September)
  - Add to policy Area? Workplace antagonism/bullying
- New items:
  - Volunteering Policy (TBD)
    - Volunteer Recruitment Form on website/discuss composition on committees
  - Rolling appointments of Board vacancies with EEOE-type statement about a commitment to diversity (Currently Annual Appointments/fill vacancies/have a statement that can be reviewed by Diversity and Equity Committee)
    - Research appointment history for recognition when stepping down (July)
    - Rikk to provide current statements to Council (August)
    - Create online recruitment form (September)
    - Limit new appointees to Barre City residents only?
    - Limit Number of bodies to serve on?
  - Water/Sewer Connection Policies: Review water/wastewater connection policies (in plans and ordinances) with an eye towards connections beyond the city boundary and the lifecycle maintenance costs. (DPW Director)(January)
  - Accepted Gift Policy (check against Asset Naming Policy if anything else is needed)(February)
  - Capital Plan Timeline Policy(Steve)(Along with Budget discussions)

### **Council priorities - Manager (and other staff) Support Required:**

- ARPA Funding allocations (All)(?)
  - Follow up on Manager's suggestions once guidance is provided
- Tax Increment Financing (TIF) Plan, including Bond Implementation (Consultant)
- Review Capital, Streets, Sidewalks plan with (TAC, PRT and ADA Committees)(August)
- Merchant's Row Master Plan (Manager)(October)
- Planning/Grant Coordination Position, IT position, other (Budget)(October)
- Manager's Transition Plan (Rikk, Committee)(October)
  - Community Survey, Review Job Description, Committee and Consultant Support
- Year-Round Yard waste program in Barre City (Jeff and Bill)(November)
  - Disposal of Tree Trimming from City Property and in right-of-way
  - Reallocate funds from program with Barre Town to purchase a chipper
  - Work with CVSWMD on siting
- Infrastructure:
  - Changes to layout at City Hall – (Bill/Steve/Rikk)(September)
    - Interim "compression" and reallocation

- Historic renovations (**Historic Grant?**)
  - Address bathroom and other A.D.A. compliance issues and staff safety issues
- Onboarding (November)
  - Expand information to include different bodies of the city?
  - Include glossary of terms (Alphabet Soup)(Ericka)
  - Opportunities for Volunteering - List local organizations that people can be involved in, with organization input and contact information(**Councilor Reil – FY22**)
    - Add links of volunteer organizations to the City website
    - Creation of a “flyer” to hand out with next round of Neighborhood Watch meeting information/Community Visit.
- Other:
  - Legislative Report (January)
  - Housing Programs (TBD)
    - 2-Lot Subdivision, SFDU Program – Starter/Downsizing Home Program (Infill Housing Initiative)(TBD)
    - Private housing/assistance program

## Staff Items

### **Complete Streets/Smart Streets Plan (TAC and PC Input)(Bill for timeline)**

Staff feel this would be better served being done by a consultant. If you review Montpelier’s Complete Streets Plan, it’s much more complicated than just putting ideas down in a plan, as there are requirements that would come out of the plan, and some analyses would have to go with this plan. A complete streets plan requires compliance with Act 34 by the municipality and writing a plan.

- See Municipal Plan for their prioritization
  - Designated truck routes -- consideration of gross weight limits on non-trucking routes **Summer Street? (TBD)** (**Discussion 2/23 with Traffic Enforcement**)
    - Gross weight limits on streets. Overweight permits. Funding source.
    - Certification needs? License people or equipment? (Chief)
  - DPW Comprehensive Streets Ordinance on Roadway Improvement
    - Public Outreach Communication
    - Standards (See Complete Streets in FY22)
- Process, Acceptance of Streets, Hierarchical classification of streets (DPW Director) (**started with Stowe Street**)
- Traffic Calming Corridor Plan, 10-12 busiest routes. Staff pursuit of grants for Corridor Planning, match with budget/ARP funding, create of a long term plan. (**Position/consultant**)
- Parking, in coordination with Traffic changes (**Bill Ahearn**)
  - Review Pilot Parking Program
  - Round 2 – Granite Street Markings; One-way on Lower Camp, Charles, River, and Glenwood/Elmore; Crossings by Southend Cumbies and Barre Manor

**Hazard Mitigation Plan Chapter on Communicable Disease (10/01/2022)** (Chief Brent) Planning Director wrote and had approved the Hazard Mitigation Plan in 2017, it is due to expire at the end 2022, so the recommendation is to start updating this beginning about a year from now, as we are

required to have a large amount of public input (stakeholder meetings, gatherings, etc.). Stephanie Smith, the State Hazard Mitigation Officer's response was that it's not worth the trouble to edit the plan at this stage, because of the layers of review and approval that are needed. If we edited or added a chapter now, by the time FEMA approves the revision, we will be in the midst of the required 5-year update next year, so just wait until next year when we work on the update. Planning Director has asked for FEMA funding to update our plan next year, and have asked for \$10,150 which the \$2700 match will come out of the Permitting and Planning budget.

**Barre Town Water/Sewer Agreements, Water Sewer Budget, Water/Sewer Rate (?)**

- Barre City Team to develop an action plan
  - Steve/Steve/Bill/Mayor and/or Councilor Cambel
  - Barre Town Water and Sewer Agreements Rev.
  - 10-year Water and Sewer Budget
    - to include water system improvements
  - Rate adjustments

From: JD Fox [<mailto:jdfoxpresents@gmail.com>]  
Sent: Monday, June 21, 2021 7:32 PM  
To: Jody Norway <[ExecAssist@barrecity.org](mailto:ExecAssist@barrecity.org)>  
Subject: Letter of Intent to join Diversity and Equity Committee

Jody,

I would like to enter my name as a candidate for joining the Diversity and Equity Committee.

My current work is as a full time shift supervisor at a residential treatment program for kids impacted by trauma. I also do considerable respite work with kids possessing various neurodiversities, such as autism, Down's syndrome, and cognitive delays. I enjoy helping these kids thrive, and, more broadly, I enjoy doing things that can make the community as a whole become more inclusive and all the better for it. I believe in being as engaged a citizen as possible. Towards that end, I do volunteer work when I am able to do so, such as with the Central Vermont Humane Society, Everybody Wins VT, and CLiF. I have previously served on the Montpelier Conservation Commission.

Thank you for your consideration!

Respectfully  
JD Fox  
802-505-3406



**RECEIVED**

July 16, 2021

JUL 19 2021

**BARRE CITY MANAGER**

Lucas Herring, Mayor, City of Barre  
6 North Main Street  
Barre, Vermont 05641

Lucas,

I am writing to resign from the Paths, Routes and Trails Committee. I have been involved with path planning for Barre City and the region for about 20 years. It is encouraging to see efforts continuing to promote bicycle and pedestrian accommodations and facilities in Barre and associated connections to and through the region.

This has been interesting and rewarding work but, now in retirement, I'm moving on to other endeavors including some traveling with our motorhome.

I would like to thank you and your staff, especially Steve Mackenzie and Stephanie Quaranta for their support and assistance over the years. I wish you all the best in the continuing efforts to make Barre City the best, most welcoming City it can be.

Sincerely,



Scott Bascom  
83 Park Street  
Barre, Vermont 05641

cc: Steve Mackenzie, Barre City Manager  
Stephanie Quaranta, Assistant Director – Recreation Buildings & Community Services

2021-07-27 10:00:00 AM

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2021-07-27 10:00:00 AM

2021-07-27 10:00:00 AM

2021-07-27 10:00:00 AM

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July 16, 2021

RECEIVED

JUL 19 2021

BARRE CITY MANAGER

Lucas Herring, Mayor, City of Barre  
6 North Main Street  
Barre, Vermont 05641

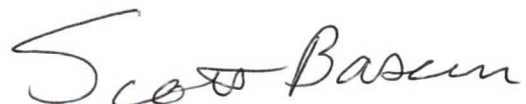
Lucas,

I am writing to resign from the Transportation Advisory Committee of the Central Vermont Regional Planning Commission. I have served in this position since Bob Merchant proposed I replace him when he moved out of the City about 20 years ago. I'm afraid that I don't have a recommended replacement for my position.

It has been very interesting and rewarding to work with the Central Vermont Regional Planning Commission to help guide the transportation services and facilities in central Vermont. I have also enjoyed working with the Committee's town representatives over the years.

I am now retired and wish to pursue other interests with my free time. Thank you for the opportunity to represent Barre City in this position over the years and best wishes in future transportation planning.

Sincerely,



Scott Bascom  
83 Park Street  
Barre, Vermont 05641

cc: Bonnie Waninger, Executive Director, CVRPC  
Christian Meyer, Planner, CVRPC  
Steve Mackenzie, Barre City Manager



July 7, 2021  
Energy Committee

Last: they voted last week to reappoint Wang and Teal for another 2 years, so their terms end 2023. Wang is again Chair, Teal is again Vice Chair, and I am Secretary. Know you need all this for the reappointment list and the annual report.

Thanks.

*Janet E. Shatney, Director  
Planning, Permitting & Assessing Services  
6 N Main St., Suite 7 | Barre, VT 05641-4190  
Direct: (802) 477-1465 | Cell: (802) 522-6029  
[www.barrecity.org](http://www.barrecity.org)*

*Barre City Hall has re-opened to the public on Monday, June 21, 2021.*

Council Approved: June 22, 2021

Updated: July 27, 2021 (Jody)

## **MAYORAL APPOINTMENTS**

**JULY 1, 2020 – JUNE 30, 2021**

### **BARRE HOUSING AUTHORITY**

#### **Five Year Terms\***

Dan Molind	Term expires 2023
Mary Ellen LaPerle	Term expires 2025
Linda Long	Term expires 2026
Brian Amones, Esq., Chair	Term expires 2025
Chad Bell	Term expires 2023

Executive Director – Charles W. “Chip” Castle

\*BHA terms expire on November 24th

### **CAPSTONE COMMUNITY ACTION COUNCIL**

#### **BOARD OF DIRECTORS**

#### **One Year Terms**

Jon Valsangiacomo	Term expires 2022
-------------------	-------------------

## **CITY COUNCIL APPOINTMENTS**

**July 1, 2020 – June 30, 2021 \***

#### **One Year Terms**

City Manager	Steven E. Mackenzie, P.E.
City Attorney	Oliver Twombly, Esq.
Labor Attorney	J. Scott Cameron, Esq.
Director of Emergency Management	Douglas Brent
Energy Coordinator	Jeff Bergeron
Library Trustee Council Liaison	Teddy Waszazak
Health Officer†	Robert Howarth
Deputy Health Officer†	Robbie Strachan
Tax Collector	Carolyn Dawes
Administrative Officer for Zoning	Janet Shatney
Central Vermont Internet Board	Greg Kelly
Central Vermont Internet Board - Alternate	Jonathan Williams

\*(Unless otherwise provided by an Employment Agreement)

**July 1, 2020 – June 30, 2022****Two Year Terms**

Central Vermont Regional Planning Commission Alternate Designate	Janet Shatney Heather Grandfield
Central Vermont Public Safety Authority	Jim Ward
Central Vermont Public Safety Authority	Paul Charron
Central Vermont Solid Waste Management Board of Directors Alternate	Steven Micheli William Ahearn

**October 9, 2019 – October 9, 2022****Three Year Terms**

Board of Health*	Peter Anthony Steven Micheli Carolyn Dawes
------------------	--

\* Vermont Department of Health appoints these Officers at City Council's recommendation.

**CITY MANAGER APPOINTMENTS****One Year Terms**

Police Chief	Timothy Bombardier
Fire Chief	Douglas Brent
Chief Inspector – Minimum Housing Standards	Douglas Brent
Director of Finance	Dawn Monahan
Director of Planning, Permitting & Assessing	Janet Shatney
Director of Public Works	Bill Ahearn
Director of Buildings & Community Services (BCS)	Jeffrey Bergeron
Assistant Director of BCS - Recreation	Stephanie Quaranta
Superintendent of Water/Wastewater	Steven Micheli
Tree Warden	Jeffrey Bergeron
Grants Administrator	Janet Shatney
CVRPC TAC Representative	Scott Bascom
Building Official	Janet Shatney
Interim Assessor	Janet Shatney
City Social Networking Moderator	Jody Norway

**BOARDS, COMMISSIONS AND COMMITTEES\***

(MAYOR IS EX-OFFICIO MEMBER OF ALL COMMITTEES  
APPOINTED BY THE BARRE CITY COUNCIL)

*\*Unless otherwise noted, the following Committee Appointments are effective for  
Fiscal Year 2022 (July 1, 2021 – June 30, 2022)*

**AMERICAN'S WITH DISABILITIES (ADA) COMMITTEE****Two Year Terms**

Ericka Reil, Chair	Term expires 2023
Dena Estivill	Term expires 2023
Hilary Cole, BHA	Term expires 2022
Bernadette Rose	Term expires 2023
Marichel Vaught	Term expires 2022

Primary Staff: Jeffrey Bergeron, ADA Coordinator, Director of Buildings & Community Services  
Meets 3<sup>rd</sup> Thursday of each month at 10:00 a.m. in City Council Chambers.

**ANIMAL AND FOWL TASK FORCE**

Kerri Fredette, Chair	Term expires 2022
Heather Pipino, Vice Chair	Term expires 2022
Heather Runk, Secretary	Term expires 2022
Amy Dickinson	Term expires 2022
John Lepage	Term expires 2022

Primary Staff: Robert (Howie) Howarth, Fire Marshall, Code Enforcement  
Meets 4<sup>th</sup> Wednesday of each month at 6pm.

**BARRE CITY ENERGY COMMITTEE****Two Year Terms**

Elaine Wang, Chair	Term expires 2023
Conor Teal, Vice-Chair	Term expires 2023
Phil Cecchini	Term expires 2022
VACANT	Term expires 2021

Primary Staff: Janet Shatney, Director of Planning, Permitting and Assessing, Secretary



Alternate: Jeffrey Bergeron, Director of Buildings & Community Service  
 Efficiency Vermont Advisor – Brad Long, Community Engagement Manager  
 Meets the 4<sup>th</sup> Monday of each month at 5:30 p.m. in the City Council Chambers.

Committee will elect officers at the Monday, June 28, 2021 committee meeting.

### **CEMETERY AND PARKS COMMITTEE**

#### **Two Year Terms**

Giuliano Cecchinelli, Chair	Term expires 2022
Ilene Gillander	Term expires 2023
Norena Zanleoni	Term expires 2023
Starr LeCompte	Term expires 2022
Mark Gherardi, BGA Liaison	Term expires 2022
Heather Ritchie	Term expires 2023

Primary Staff: Jeffrey Bergeron, Director of Buildings & Community Services (BCS)  
 Alternate: Stephanie Quaranta, Assistant Director of BCS - Recreation  
 Meets 3<sup>rd</sup> Monday of every month (March through Oct) at 11:00 a.m. at Alumni Hall

### **CIVIC CENTER ADVISORY COMMITTEE**

#### **Two Year Terms**

Sue Higby, Chair	Term expires 2023
Arthur Dessureau, Vice Chair	Term expires 2022
Richard Dente	Term expires 2023
Brent Gagne	Term expires 2023
Charlie Atwood	Term expires 2022
Brad Ormsby	Term expires 2022
Jon Valsangiacomo	Term expires 2023

Primary Staff: Jeffrey Bergeron, Director of Buildings and Community Services  
 Alternate: Stephanie Quaranta, Assistant Director of BCS – Recreation  
 Meets the 2<sup>nd</sup> Tuesday of each month at 8:00 a.m. in the Alumni Hall Conference Room.

**COMMUNITY GARDEN COMMITTEE****Two Year Terms**

Amanda Garland, Chair	Term expires 2022
Ellen Sivret	Term expires 2022
John LePage	Term expires 2022
Dawn Magnus	Term expires 2023
Hannah Morgan	Term expires 2023

Primary Staff: Jeff Bergeron, Director of Buildings and Community Services

Meets the 2<sup>nd</sup> Wednesday of each month, at 4pm, at the Aldrich Library.

**COW PASTURE STEWARDSHIP COMMITTEE****Two Year Terms**

Chris Russo-Fraysier, Chair	Term expires 2022
Janette Shaffer	Term expires 2023
Tim Rapczynski	Term expires 2022
Fabienne Pattison	Term expires 2023
Carl VanOsdall	Term expires 2022
Jim Deshler	Term expires 2022

Primary Staff: Steve Mackenzie, City Manager

Meets the 3<sup>rd</sup> Thursday of every other month at 5:30 p.m. in the Council Chambers.

**DIVERSITY & EQUITY COMMITTEE****Two Year Terms**

Joelen Mulvaney, Chair	Term expires 2023
Marichel Vaught, Vice-Chair	Term expires 2023
Danielle Owczarski, Secretary	Term expires 2022
Ellen Kaye	Term expires 2022
William Toborg	Term expires 2022
Christopher Roberts	Term expires 2023

Primary Staff Liaison: Steve Mackenzie, City Manager

Meets: on the third Monday of the month at 6pm, Virtual until further notice

**DEVELOPMENT REVIEW BOARD****Four Year Terms**

<b>Ward I:</b>	Linda Shambo, Chair	Term expires 2025
	Jeffrey Tuper-Giles, Vice Chair	Term expires 2023
	Linda Shambo, Chair	Term expires 2025
<b>Ward II:</b>	David Hough	Term expires 2023
	Richard Deep	Term expires 2022
<b>Ward III:</b>	Katrina Pelkey	Term expires 2023
	James Hart, III	Term expires 2022
<b>At Large:</b>	Denise Ferrari	Term expires 2025
	Michael Hellein	Term expires 2025
	Jessica Egerton	Term expires 2022

Primary Staff: Heather Grandfield, Permit Administrator

Alternate: Janet Shatney, Director of Planning, Permitting, and Assessing

Meets the 1<sup>st</sup> Thursday of each month at 7:00 p.m. in the Council Chambers.

**DOG PARK COMMITTEE****Two Year Terms**

Jeff Cochran, Chair	Term expires 2023
Danielle Ballenger, Secretary/Treasurer	Term expires 2023
VACANT	Term expires 2023
VACANT	Term expires 2022

Primary Staff: Jeff Bergeron, Director of Buildings and Community Services

Meets on the third Wednesday of the month, quarterly, at 6:00pm in the City Council Chambers.

**ORGANICS DIVERSION TASK FORCE****One Year Term**

Steve Micheli	Term expires 2022
John LePage	Term expires 2022
Samn Stockwell	Term expires 2022

Primary Staff: Steve Micheli

Meets: As needed

**PATHS, ROUTES AND TRAILS COMMITTEE**  
**(Formerly: Charles Semprebon Memorial Bike Path Committee)**

**Two Year Terms**

Scott Bascom, Chair	Term expires 2023
Dan Souza	Term expires 2023
Mark Martin	Term Expires 2022
Giuliano Cecchinelli	Term Expires 2022
Tim Terway	Term Expires 2023
Karen Nelson	Term Expires 2023

Primary Staff: Stephanie Quaranta, Assistant Director of BCS – Recreation (Chair)

Alternate: Steven E. Mackenzie, P.E., City Manager

Meets 2<sup>nd</sup> Wednesday of every month at 5:00 p.m. in the City Council Chamber.

**PLANNING COMMISSION**

**Three Year Terms**

David Sichel, Chair	Term expires 2022
Jacqueline Calder, Vice Chair	Term expires 2023
Michael Hellien, Secretary	Term expires 2023
Thomas Lauzon	Term expires 2023
Amanda Gustin	Term expires 2023
Rachel Rudi	Term expires 2023
Jim McWilliam	Term expires 2022

Primary Staff: Janet Shatney, Director of Planning, Permitting, and Assessing

Meets the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m. in the Council Chambers.

**POLICE ADVISORY COMMITTEE**

**Two Year Terms**

Bob Nelson, Chair	Term expires 2023
Steve England, Vice Chair	Term expires 2022
Kristin Beaudin	Term expires 2022
Reina Dean	Term expires 2022
Alexander Raeburn	Term expires 2023

City Council Liaison: Teddy Waszazak

Primary Staff: Police Chief Tim Bombardier

Meets the 2<sup>nd</sup> Monday of each month at 6pm, Council Chambers

### **PUBLIC ART COMMITTEE**

#### **Two Year Terms**

Jeffery Tuper-Giles, Chair	Term expires 2022
Jason Broughton	Term expires 2022
Taryn Haas	Term expires 2023
Randall Kuhlman	Term expires 2023
Alexander Raeburn	Term expires 2023

Primary Staff: Carol Dawes

Meets: TBD

### **RECREATION COMMITTEE**

#### **Two Year Terms**

Linda Couture, Chair	Term expires 2022
Kelly Ross, Co-Chair	Term expires 2022
Nancy Wolfe	Term expires 2023
Brett Rubinate	Term expires 2022
Janelle Starr	Term expires 2023

Primary Staff: Stephanie L. Quaranta, Assistant Director of BCS

Meets the 1<sup>st</sup> Monday of each month at 5pm, Alumni Hall

### **TRANSPORTATION ADVISORY COMMITTEE**

#### **Two Year Terms**

Giuliano Cecchinelli, Chair	Term expires 2023
Michael Hellien, Vice Chair	Term expires 2022
Arthur Bombardier	Term expires 2023
Jake Hemmerick	Term expires 2023
Joanne Reynolds	Term expires 2023

Primary Staff: Bill Ahearn, Director of Public Works

Alternate: Larry Eastman, Deputy Police Chief

Meets the 3<sup>rd</sup> Wednesday of the month at 6:30 p.m., City Council Chambers.

**TREE STEWARDSHIP COMMITTEE**

**Two Year Terms**

Amanda Garland, Chair

Term expires 2022

Niko Rubin

Term expires 2022

Nathan Ebert

Term expires 2022

Conor Teal

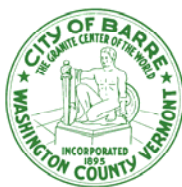
Term expires 2022

Amy Galford

Term expires 2023

Primary Staff: Jeff Bergeron, Director of Buildings and Community Services

Meets the 1<sup>st</sup> Monday of each month, 5:30 pm, at The Aldrich Public Library



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 07-27-21**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.** 9G

**AGENDA ITEM DESCRIPTION:**

*Approval of FY22 Municipal Property Tax Rate*

**SUBJECT:**

*Council approval of municipal tax rate and local agreement tax rate for fiscal year 2021-2022, based on budget as approved by voters at annual town meeting, March 2, 2021, and grand list lodged July 15, 2021.*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Approve municipal tax rate and local agreement rate as calculated.*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable.*

**EXPENDITURE REQUIRED:**

*Expenses associated with creating and mailing tax bills:*

- 1. NEMRC: creation of tax bill file and submission to printer. \$375 estimate*
- 2. Jet Service Envelope: envelopes to mail tax bills. \$250 estimate*
- 3. L. Brown Printing: print/mail tax bills & bill inserts. \$2,000 estimate*
- 4. US Postmaster: postage to mail tax bills. \$1,300 estimate*

**FUNDING SOURCE(S):**

*Included in clerk department budget.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*17 VSA § 2664 Budget. (partial)*

*At its annual meeting, a town shall vote such sums of money as it deems necessary for the interest of its inhabitants and for the prosecution and defense of the common rights. It shall express in its vote the specific amounts, or the rate on a dollar of the grand list, to be appropriated for laying out and repairing highways and for other necessary town expenses. If a town voted specific amounts in lieu of a rate on a dollar of the grand list, the selectboard shall, after the grand list book has been computed and lodged in the office of the town clerk, set the tax rate necessary to raise the specific amounts voted.*

**City Charter: Sec. 207. Voting on requests of the city manager.**

(c) *When the legal voters have authorized a specific sum for the request of the City Manager, the City Council shall set the tax rate necessary to raise the specific sum(s) so voted. (Amend of 5/8/12)*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

**Municipal Tax Rate:** *The municipal tax rate is calculated by taking the amount approved by the voters on town meeting day, and adding any other voter-approved funding such as non-profit and social service agencies, and special funding such as capital, streets and sidewalks. That total amount is then divided by the municipal grand list value/100. So the formula is:*

*Voter approved budget + capital/streets/sidewalks + voter-approved support to local agencies divided by (municipal grand list/100) = municipal tax rate.*

*Barre City traditionally adds \$0.01 (one penny) to the tax rate to account for adjustments made during the property tax assessment appeals hearings and errors & omissions process.*

*The total of these two amounts gives us the total municipal tax rate.*

**Local Agreement Tax Rate:** *The City of Barre is required to make the state education fund whole with regards to any taxes the City has reduced through tax stabilization agreements, voter-approved tax exemptions, and voter-approved veterans' exemptions. The stabilized or exempt amounts are shown on the attached 411 report. They are multiplied by the appropriate education tax rate (homestead or non-homestead). That amount is then divided by the municipal grand list/100 to determine the LATR.*

**LINK(S):**

*Not applicable.*

**ATTACHMENTS:**

1. *City of Barre, Vermont 2021-2022 Tax Rate Calculation, draft 2.0, 7/21/21.*
2. *Notice of Education Tax Rates for Fiscal Year 2022.*
3. *Barre City 411 report from TY21 grand list lodged 7/15/21. (Tax years are named by the year in which the grand list is lodged, so TY21 is FY22).*

**INTERESTED/AFFECTED PARTIES:**

*Barre City taxpayers, Barre City Council, Assessor's office, tax collection and delinquent tax collection staff.*

**RECOMMENDED ACTION/MOTION:**

*Approve the FY22 municipal and local agreement property tax rates as calculated.*



**CITY OF BARRE, VERMONT  
2021-2022 TAX RATE CALCULATION**

**DRAFT 2.0: UPDATED 7/21/21**

**DATA INPUT:**

EDUCATION RATE (PROVIDED BY TAX DEPARTMENT)		
Education Homestead Rate	1.4268	from PVR 7/12/21
Education Non-Homestead Rate	1.6974	from PVR 7/12/21
GRAND LIST	5,054,681.5100	GL lodged 7/15/21 (TY20: 5,051,692.81)

**AMOUNT TO BE RAISED BY TAXES:**

Amount To Be Raised By Taxes (General Fund)	9,316,073	confirmed
Carry-over from fund balance	-	
Towards reduction of capital fund deficit	-	

Special Ballot Items:

Paving / Street Reconstruction/Capital Improv.	380,000	confirmed
Voter Approved Assistance	149,601	confirmed
Barre Area Development Corp.	-	
Central Vermont Public Safety Authority	-	
<b>Total Special Ballot Items</b>	<b>529,601</b>	

A) TOTAL TO BE RAISED BY TAXES	9,845,674
B) GRAND LIST (lodged 7/15/21)	<b>5,054,681.51</b>

MUNICIPAL FY22 TAX RATE (DIVIDE A BY B)	1.9478
ADD: ONE CENT ALLOWANCE FOR BCA / E & O ADJUSTMENTS	0.01

**DRAFT MUNICIPAL FY22 TAX RATE (to be approved by council )** **1.9578**

LOCAL AGREEMENT COMPONENT:	Grand List Amount	Applicable Education Rate	Taxpayer Cost	
Voter Approved Contracts and Exemptions	45,093	1.6974	76,540.86	GL lodged 7/15/21
Homestead Veteran Exemptions Beyond \$10,000	11,400	1.4268	16,265.52	GL lodged 7/15/21
Non-Homestead Veteran Exemptions Beyond \$10,000	2,100	1.6974	3,564.54	GL lodged 7/15/21
<b>TOTAL LOCAL AGREEMENT (IN DOLLARS)</b>			<b>96,370.92</b>	

LODGED GRAND LIST (as of 7/15/21) 5,054,681.51

**LOCAL AGREEMENT TAX RATE (DIVIDE LA dollars by GRAND LIST)** **0.0191**

MUNICIPAL AND EDUCATION TAX RATE					
MUNICIPAL AND EDUCATION HOMESTEAD			MUNICIPAL AND EDUCATION NON-HOMESTEAD		
Municipal Rate	1.9578		Municipal Rate	1.9578	
Local Agreement Rate	0.0191		Local Agreement Rate	0.0191	
Education Homestead Rate	1.4268		Education Non-Homestead Rate	1.6974	
<b>2021-22 RATE</b>	<b>3.4037</b>		<b>2021-22 RATE</b>	<b>3.6743</b>	

**FOR COMPARISON ONLY:**

FY20-21 Total Rate (Homestead)	3.3565	FY20-21 Total Rate (Non-Home)	3.6268
FY22 Proj. Muni plus LA (pre-election)	1.9978		
FY22 Proj. Total (pre-election)	no projection this year, as no firm information on education tax rates		

For Comparison Purposes	FY2017	FY2018	FY2019	FY2020	FY2021
Municipal tax rate	1.7585	1.7781	1.8085	1.8552	1.9141
Local agreement rate	0.0274	0.0278	0.0288	0.0261	0.0234
Homestead education tax rate	1.2211	1.2336	1.2698	1.3002	1.4190
Non-homestead education tax rate	1.4925	1.5116	1.5658	1.6274	1.6893

## Vermont Department of Taxes

**NOTICE of EDUCATION TAX RATES  
for FISCAL YEAR 2022**

BARRE CITY

Prepared: July 12, 2021

**HOMESTEAD TAX RATE**

FY21 rate: 1.4190

**Homestead Tax Rate to be Assessed:****1.4268**

Your Homestead Tax Rate is calculated from your city/town voter-approved per pupil spending and its common level of appraisal (CLA). For more detailed information on how tax rates are determined, please see:

<https://tax.vermont.gov/property/education-property-tax-rates>

**NONHOMESTEAD TAX RATE**

FY21 rate: 1.6893

**Nonhomestead Tax Rate to be Assessed:****1.6974**

Nonhomestead property, previously called "non-residential," is any property which is not homestead property. Your city/town nonhomestead rate is the statewide rate divided by your city/town's CLA.

By law, the legislative body in each municipality shall bill each property taxpayer at the homestead or nonhomestead rate as determined by the Commissioner for their municipality.

32 VSA Sec. 5402(b)(1)

If you have questions about your education tax rates, please call the Vermont Department of Taxes at (802) 828-5860.

ORIGINAL: Chair Selectboard / City Council

COPY: Town / City Treasurer

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Nonhmstd Ed. Listed Value	Total Education Listed Value
Residential I R1	2,322	326,674,551	220,402,040	106,272,511	326,674,551
Residential II R2	5	1,163,500	858,800	304,700	1,163,500
Mobile Homes-U MHU	1	10,300	0	10,300	10,300
Mobile Homes-L MHL	44	4,169,910	3,177,420	992,490	4,169,910
Seasonal I S1	0	0	0	0	0
Seasonal II S2	0	0	0	0	0
Commercial C	257	95,982,410	637,310	95,345,100	95,982,410
Commercial Apts CA	94	33,966,320	395,120	33,571,200	33,966,320
Industrial I	59	17,892,700	0	17,892,700	17,892,700
Utilities-E UE	2	16,864,370	0	16,864,370	16,864,370
Utilities-O UO	1	43,700	0	43,700	43,700
Farm F	0	0	0	0	0
Other O	76	10,570,000	9,352,600	1,217,400	10,570,000
Woodland W	0	0	0	0	0
Miscellaneous M	280	4,352,990	8,600	4,344,390	4,352,990
<b>TOTAL LISTED REAL</b>	<b>3,141</b>	<b>511,690,751</b>	<b>234,831,890</b>	<b>276,858,861</b>	<b>511,690,751</b>
P.P. Cable	1	1,105,600		1,105,600	1,105,600
P.P. Equipment	0	0			
P.P. Inventory	0	0			
<b>TOTAL LISTED P.P.</b>	<b>1</b>	<b>1,105,600</b>		<b>1,105,600</b>	<b>1,105,600</b>
<b>TOTAL LISTED VALUE</b>		<b>512,796,351</b>	<b>234,831,890</b>	<b>277,964,461</b>	<b>512,796,351</b>
<b>EXEMPTIONS</b>					
Veterans 10K	45/45	450,000	380,000	70,000	450,000
Veterans >10K		1,350,000			
<b>Total Veterans</b>		<b>1,800,000</b>	<b>380,000</b>	<b>70,000</b>	<b>450,000</b>
P.P. Contracts	0	0			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	4/4	4,509,300			
Owner Pays Ed Tax	0/0	0			
<b>Total Contracts</b>	<b>4/4</b>	<b>4,509,300</b>	<b>0</b>	<b>0</b>	<b>0</b>
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
<b>Total FarmStabContr</b>	<b>0/0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Current Use	3/3	405,200	0	405,200	405,200
Special Exemptions	9		0	733,300	733,300
Partial Statutory	2/2	613,700	0	613,700	613,700
<b>Sub-total Exemptions</b>		<b>7,328,200</b>	<b>380,000</b>	<b>1,822,200</b>	<b>2,202,200</b>
TIF 1 Exemption	153 see footnote		45,387	6,843,799	6,889,186
<b>Total TIFs</b>			<b>45,387</b>	<b>6,843,799</b>	<b>6,889,186</b>
<b>Total Exemptions</b>		<b>7,328,200</b>	<b>425,387</b>	<b>8,665,999</b>	<b>9,091,386</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>5,054,681.51</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>2,344,065.03</b>	<b>2,692,984.62</b>	<b>5,037,049.65</b>
<b>NON-TAX</b>	<b>216 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411 EXCEPT EDUCATION TIF BASE TOTALS</b>				

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Nonhmstd Ed. Listed Value	Total Education Listed Value
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Status on Personal Property

1) Has inventory been exempted by vote of town/city? Yes\_\_\_ No\_XX\_

2) Has machinery and equipment been exempted by  
vote of your town/city? Yes\_\_\_ No\_XX\_

3) If yes for #2, what portion is now exempt?  
(include percentage) \_\_\_\_\_

4) If no for #2, please indicate below how your town/city is  
assessing business personal property (Place "X" by option used)  
a) at fair market value \_\_XX\_ b) at depreciated value \_\_\_\_\_

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Summary of Adjustments to Taxable Values (Local Agreements Etc.)	
Approved (VEPC) Contracts/Exemptions	0
Grandfathered Contracts/Exemptions	0
<b>Non-Approved (Voted) Contracts/Exemptions</b>	<b>4,509,300</b>
Homestead Non-Approved (Voted) Contracts/Exemptions	0
Nonhmstd Non-Approved (Voted) Contracts/Exemptions	4,509,300
Municipal Contracts (Owner Pays Ed Tax)	0
Special Exemptions	733,300
Current Use (Use Value Appraisal Program)	405,200
Veteran Exemptions	450,000
<b>Homestead Veteran Exemptions beyond 10K</b>	<b>1,140,000</b>
<b>Nonhmstd Veteran Exemptions beyond 10K</b>	<b>210,000</b>
Partial Statutory Exemptions	613,700
Homestead TIF Exemptions	45,387
Nonhmstd TIF Exemptions	6,843,799
Nonhmstd TIF Makeup (Local Agreement?)	0

\* Municipal TIF payments should be included in the municipal budget when calculating tax rates.

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07/21/2021  
01:47 pm

7-27-2021 Council Packet  
City of Barre Grand List  
CONTRACTS - (Town code: 036)  
Main District: Listed By Type and Date Voted

DATE VOTED	PARCEL ID	NAME	CAT. CODE	BEGINNING DATE	ENDING DATE	STATUTE TITLE	CODE	VALUE BEFORE EXEMPTION	CONTRACT AMOUNT	ASSMT LESS CONTRACT
01/18/13	1095-0014-0000 036-011-11835	GRANITE CITY DEVELOPERS L	C	07/01/13	06/30/23	2741		2,125,000 Nonhomestead	1,506,400 1,506,400	618,600 618,600
04/01/14	1095-0219-0000 036-011-10097	DEW BARRE CITY PLACE LLC	C	07/01/14	06/30/24	2741		8,000,000 Nonhomestead	2,539,900 2,539,900	5,460,100 5,460,100
03/01/16	1295-0105-0000 036-011-11366	GOOD SAMARITAN HAVEN	CA	07/01/16	06/30/21	2741		225,200 Nonhomestead	225,200 225,200	0 0
04/30/18	1345-0102-0000 036-011-12505	THE REYNOLDS HOUSE, LLC	C	04/01/20	04/01/29	2741		428,900 Nonhomestead	237,800 237,800	191,100 191,100
Non-Approved (Voted) Contracts/Exemptions									-----,---	4509,300
/ / Partial	0870-0010-0000 036-011-12970	TRUSTEES OF THE BARRE LOD	C	/ /	/ /			506,700 Nonhomestead	379,700 379,700	127,000 127,000
Non-Taxable Church Etc									-----,---	379,700
/ / Partial	1095-0201-0000 036-011-10586	STUDIO PLACE ARTS INCORPO	C	/ /	/ /			390,000 Nonhomestead	234,000 234,000	156,000 156,000
Non-Taxable Church Etc									-----,---	234,000

STATUTE

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The real property parcels listed below are exempt from the property tax under Vermont law. These parcels are included in the grand list book in accord with 32 VSA section 41.52 and subject to parcel payments under 32 VSA section 4041a. Payment can only be issues if complete and accurate information is provided. Do not include parcels subject to local agreements.  
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OWNER NAME	PARCEL ID	CATEGORY	PROPERTY DESCRIPTION	LOCATION	VALUE ESTIMATE
ALDRICH PUBLIC LIBRARY	1515-0006-0000 11) 22 VSA § 109: 32 VSA § 3802(4): 3800	C	WASHINGTON ST 6	LIBRARY/PKNG LOT-0.76AC	3,242,300
AMERICAN LEGION POST 10	1095-0320-0000 3) 32 VSA § 3802(2)	C	N MAIN ST 320	AMERICAN LEGION-0.42AC	683,200
BARRE CITY SCHOOL DISTRICT	1150-0050-0000 10) 32 VSA § 3802(4) 3800(b)	C	PARKSIDE TER 50	ELEMENTARY SCHOOL-11.4AC	13,690,900
BARRE CONGREGATIONAL CHURCH	0350-0035-0000 9) 32 VSA § 3802(4): 3832(2)	C	CHURCH ST 35	CHURCH-0.33AC	2,005,700
BARRE EVANGELICAL FREE CHURCH	1345-0017-0000 9) 32 VSA § 3802(4): 3832(2)	C	S MAIN ST 17	CHURCH-0.57AC	851,900
BARRE HISTORICAL SOCIETY INC	0685-0046-0000 6) 32 VSA § 3800(a) 27 VSA § 1151(3)	C	GRANITE ST 46 & 48	LABOR HALL & RISE UP BAKE	1,240,500
BARRE HOUSING AUTHORITY	0700-0051-0000 1) 32 VSA § 3802(1)	CA	BERGERON & CHATOT STS FK	50 APTS/COM BLDG-10.3AC	4,369,400
BARRE HOUSING AUTHORITY	0835-0004-0000 1) 32 VSA § 3802(1)	C	HUMBERT ST 4	OFFICES-0.54AC	1,107,100
BARRE HOUSING AUTHORITY	0870-0025-0000 1) 32 VSA § 3802(1)	CA	JEFFERSON ST 25	24 APTS-0.35AC	1,500,200
BARRE HOUSING AUTHORITY	1095-0455-0000 1) 32 VSA § 3802(1)	CA	N MAIN ST 455	120 APTS-0.95AC	6,800,700
BARRE HOUSING AUTHORITY	1345-0016-0000 1) 32 VSA § 3802(1)	CA	S MAIN ST 16	77 APTS-0.62AC	6,550,500
BARRE HOUSING AUTHORITY	1515-0014-0000 1) 32 VSA § 3802(1)	CA	WASHINGTON ST 14	53 APTS-0.37AC	4,259,300
BATTERED WOMENS SERVICES AND SHELTE	0510-0006-0000 7) 32 VSA § 3802(4):3832(2)	R1	P.O. BOX 652	1 FAM-0.23AC	149,000
CAPSTONE COMMUNITY ACTION, INC	0240-0045-0000 7) 32 VSA § 3802(4):3832(2)	C	BROOK ST 45	COMMUNITY ACTION-0.48AC	707,000
CAPSTONE COMMUNITY ACTION, INC	0642-0020-0000 7) 32 VSA § 3802(4):3832(2)	C	GABLE PL 20	COMMUNITY ACTION BLDG-2.0	3,416,400
CENTRAL VERMONT MEDICAL CENTER INC	1345-0225-0000 5) 32 VSA § 3832(2)	C	S MAIN ST 225	MEDICAL CLINIC-1.78AC	2,418,400
CITY OF BARRE	0077-0020-0000 8) 32 VSA § 5401(10) (F)	C	AUDITORIUM HL 20 & 25	AUD-BOR-ALUMNI HALL-9.8AC	8,879,100
CITY OF BARRE	0090-VL00-0003 8) 32 VSA § 5401(10) (F)	M	AVON ST	VAC LAND-0.45AC	17,100
CITY OF BARRE	0105-VL00-0005 8) 32 VSA § 5401(10) (F)	C	BAILEY ST 190	WATER TANK-ROW/LAND-1.00A	330,800
CITY OF BARRE	0120-VL00-0002 8) 32 VSA § 5401(10) (F)	M	BASSETT ST BETWN 20 BA	VAC LAND-0.12AC	9,230
CITY OF BARRE	0175-VL00-0003 8) 32 VSA § 5401(10) (F)	M	BERLIN ST RR ROW BERL	VAC LAND-5.30AC	109,660
CITY OF BARRE	0175-VL00-0004 8) 32 VSA § 5401(10) (F)	M	BERLIN ST	VAC LAND-0.16AC	13,350
CITY OF BARRE	0240-0085-0000 8) 32 VSA § 5401(10) (F)	M	BROOK ST 85	VAC LAND-0.14AC	11,600
CITY OF BARRE	0240-0087-0000 8) 32 VSA § 5401(10) (F)	M	BROOK ST 87	VAC LAND-0.07AC	8,300
CITY OF BARRE	0245-L001-0000 8) 32 VSA § 5401(10) (F)	M	BROOKLYN ST 1	VL-BTWN BRANCH/BROOKLYN-0	4,730
CITY OF BARRE	0245-VL00-0001 8) 32 VSA § 5401(10) (F)	M	BROOKLYN ST ENTRANCE	VAC LAND-0.06AC	2,610
CITY OF BARRE	0245-VL00-0002 8) 32 VSA § 5401(10) (F)	M	BROOKLYN ST	VAC LAND-1.26AC	46,300
CITY OF BARRE	0245-VL00-0003 8) 32 VSA § 5401(10) (F)	M	BROOKLYN ST	VAC LAND-0.12AC	7,250
CITY OF BARRE	0245-VL00-0005 8) 32 VSA § 5401(10) (F)	M	BROOKLYN ST	VAC LAND-0.91AC	10,560
CITY OF BARRE	0245-VL00-0013 8) 32 VSA § 5401(10) (F)	M	BROOKLYN ST END OF ST	VAC LAND-2.6770 AC & 0.47	10,100
CITY OF BARRE	0260-0004-0000 8) 32 VSA § 5401(10) (F)	C	BURNHAM ST 4 & 6	CITY YARD & BUILDINGS-2.7	1,446,100
CITY OF BARRE	0260-0010-0000 8) 32 VSA § 5401(10) (F)	C	BURNHAM ST 10 & 14	CITY GARAGE-0.60AC	107,500

OWNER NAME	PARCEL ID STATUTE	CATEGORY	PROPERTY DESCRIPTION	LOCATION	VALUE ESTIMATE
CITY OF BARRE	0260-0012-0000 8) 32 VSA § 5401(10) (F)	I	BURNHAM ST 12	GARAGE-0.05AC	19,900
CITY OF BARRE	0265-VL00-0001 8) 32 VSA § 5401(10) (F)	M	BURNS ST	VAC LAND-0.01AC	450
CITY OF BARRE	0285-VL01-0000 8) 32 VSA § 5401(10) (F)	M	CABOT ST BET ST JAMES	VAC LAND-0.21AC	9,990
CITY OF BARRE	0290-VL00-0001 8) 32 VSA § 5401(10) (F)	M	CADILLAC ST RDWY IN CIT	VAC LAND-0.12AC	6,920
CITY OF BARRE	0300-0070-0000 8) 32 VSA § 5401(10) (F)	C	CAMP ST 70	PLAYGROUND W/SHED-LINCOLN	102,000
CITY OF BARRE	0305-0001-0000 8) 32 VSA § 5401(10) (F)	C	CAMPBELL PL 1	PARKING LOT-0.19AC	84,800
CITY OF BARRE	0305-VL00-0001 8) 32 VSA § 5401(10) (F)	C	CAMPBELL PL	PARKING LOT-0.54AC	77,620
CITY OF BARRE	0370-VL00-0002 8) 32 VSA § 5401(10) (F)	M	CLEARY ST	VAC LAND-0.11AC	2,420
CITY OF BARRE	0370-VL00-0004 8) 32 VSA § 5401(10) (F)	M	CLEARY ST	VAC LAND-0.10AC	2,340
CITY OF BARRE	0395-VL01-0000 8) 32 VSA § 5401(10) (F)	M	COLBY ST (OFF) & HILLS	VAC LAND-2.11AC	9,260
CITY OF BARRE	0432-VL00-0002 8) 32 VSA § 5401(10) (F)	M	COUNTRY WAY	VAC LAND-0.44AC	52,100
CITY OF BARRE	0434-RD00-0000 8) 32 VSA § 5401(10) (F)	M	CREAMERY COURT	ROADWAY-0.0854AC	27,300
CITY OF BARRE	0434-RD00-0001 8) 32 VSA § 5401(10) (F)	M	CREAMERY COURT EXT FKA WE	ROADWAY - 0.0169AC	18,200
CITY OF BARRE	0465-0009-0000 8) 32 VSA § 5401(10) (F)	M	DEPOT SQ 9	VAC LAND-0.09AC	42,300
CITY OF BARRE	0465-VL00-0001 8) 32 VSA § 5401(10) (F)	C	DEPOT SQ OFF PKNG	PARKING LOT-0.50AC	232,900
CITY OF BARRE	0485-VL00-0003 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 4	VAC LAND-0.1650AC	3,700
CITY OF BARRE	0485-VL00-0006 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 5	VAC LAND-0.1720AC	3,900
CITY OF BARRE	0485-VL00-0007 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 6	VAC LAND-0.1780AC	3,900
CITY OF BARRE	0485-VL00-0008 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 7	VAC LAND-0.184AC	4,100
CITY OF BARRE	0485-VL00-0009 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 8	VAC LAND-0.19AC	4,200
CITY OF BARRE	0485-VL00-0010 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 9	VAC LAND-0.2926AC	5,300
CITY OF BARRE	0485-VL00-0011 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 10	VAC LAND-0.2110AC	4,500
CITY OF BARRE	0485-VL00-0012 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 11	VAC LAND-0.1950AC	4,300
CITY OF BARRE	0485-VL00-0013 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 12	VAC LAND-0.1859AC	4,000
CITY OF BARRE	0485-VL00-0014 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE LOT 13	VAC LAND-0.1853AC	4,100
CITY OF BARRE	0530-VL00-0002 8) 32 VSA § 5401(10) (F)	M	ELM ST LOTS 10, 11 & 12	VAC LAND-0.85AC	17,510
CITY OF BARRE	0530-VL00-0003 8) 32 VSA § 5401(10) (F)	M	ELM ST	VAC LAND-0.07AC	13,860
CITY OF BARRE	0540-VL02-0000 8) 32 VSA § 5401(10) (F)	M	ELMWOOD AVE	VAC LAND-0.09AC	10,850
CITY OF BARRE	0543-0016-0000 8) 32 VSA § 5401(10) (F)	C	ENTERPRISE ALY 16	VAC LAND-0.05AC	34,000
CITY OF BARRE	0543-00RD-0000 8) 32 VSA § 5401(10) (F)	M	ENTERPRISE ALY	RDWY-0.3708AC	184,200
CITY OF BARRE	0550-VL00-0004 8) 32 VSA § 5401(10) (F)	M	ESSEX ST LOT 95	VAC LAND-0.22AC	13,250
CITY OF BARRE	0565-0050-0000 8) 32 VSA § 5401(10) (F)	M	FAIRVIEW ST 50 BIKE PAT	BIKE PATH (STRIP)-10.90A	100,900
CITY OF BARRE	0570-VL00-0002 8) 32 VSA § 5401(10) (F)	M	FARWELL ST	PARK-TARQUINIO-21.00AC	157,400
CITY OF BARRE	0595-L001-0000 8) 32 VSA § 5401(10) (F)	M	FORD ST ALL IN CITY	VAC LAND-0.20AC	1,790
CITY OF BARRE	0620-0015-0000 8) 32 VSA § 5401(10) (F)	C	FOURTH ST 15	SAFETY BLDG-4.08AC	5,390,000

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CITY OF BARRE	0650-L001-0000 8) 32 VSA § 5401(10) (F)	M	GARDEN ST	VAC LAND-0.09AC	18,480
CITY OF BARRE	0655-L001-0000 8) 32 VSA § 5401(10) (F)	M	GARFIELD AVE BETW PROSPE	VAC LAND-0.25AC	2,330
CITY OF BARRE	0655-L002-0000 8) 32 VSA § 5401(10) (F)	M	GARFIELD AVE GRANT/CLEVE	VAC LAND-1.46AC	4,390
CITY OF BARRE	0685-0073-0000 8) 32 VSA § 5401(10) (F)	M	GRANITE ST 73	PARK-LAVOIE-0.07AC	4,420
CITY OF BARRE	0730-VL00-0001 8) 32 VSA § 5401(10) (F)	M	HALL ST LOT 8	VAC LAND-0.27AC	23,160
CITY OF BARRE	0740-VL00-0001 8) 32 VSA § 5401(10) (F)	M	HANCOCK PL LOT 2 & PART	VAC LAND-0.50AC	18,230
CITY OF BARRE	0750-0017-0000 8) 32 VSA § 5401(10) (F)	M	HARRINGTON AVE 17	LAND-FLOOD REMEDIATION-0.	6,700
CITY OF BARRE	0750-0019-0000 8) 32 VSA § 5401(10) (F)	M	HARRINGTON AVE 19	LAND FLOOD REMEDIATION-0.	8,300
CITY OF BARRE	0755-VL00-0001 8) 32 VSA § 5401(10) (F)	M	HARRISON AVE (OFF)	VAC LAND-0.50AC	940
CITY OF BARRE	0755-VL00-0002 8) 32 VSA § 5401(10) (F)	M	HARRISON AVE (END OF)	VAC LAND-0.04AC	70
CITY OF BARRE	0765-VL00-0001 8) 32 VSA § 5401(10) (F)	M	HAYES CT	CITY STREET-0.1028AC	68,300
CITY OF BARRE	0800-0015-0000 8) 32 VSA § 5401(10) (F)	M	HILLTOP AVE 15	VAC LAND-0.32AC	50,000
CITY OF BARRE	0800-0021-0000 8) 32 VSA § 5401(10) (F)	M	HILLTOP AVE 21	VAC LAND-0.11AC	27,900
CITY OF BARRE	0810-VL00-0001 8) 32 VSA § 5401(10) (F)	C	HORACE LN	VAC LAND W/STORM WATE RUN	177,100
CITY OF BARRE	0860-VL00-0003 8) 32 VSA § 5401(10) (F)	M	JACQUES ST (END OF)	VAC LAND-0.01AC	1,890
CITY OF BARRE	0865-VL00-0001 8) 32 VSA § 5401(10) (F)	M	JAMES ST LOTS 6 & 7	VAC LAND-0.41AC	26,100
CITY OF BARRE	0865-VL00-0002 8) 32 VSA § 5401(10) (F)	M	JAMES ST LOTS 8 & 9	VAC LAND-0.41AC	9,790
CITY OF BARRE	0865-VL00-0003 8) 32 VSA § 5401(10) (F)	M	JAMES ST LOTS 10 & 11	VAC LAND-0.42AC	9,860
CITY OF BARRE	0865-VL01-0000 8) 32 VSA § 5401(10) (F)	M	JAMES ST	VAC LAND-1.60AC	59,310
CITY OF BARRE	0880-VL00-0001 8) 32 VSA § 5401(10) (F)	M	MEAD AVE	VAC LAND-1.14AC	39,760
CITY OF BARRE	0890-0012-0000 8) 32 VSA § 5401(10) (F)	C	KEITH AVE 12	PARKING LOT-0.26AC	126,600
CITY OF BARRE	0915-VL00-012A 8) 32 VSA § 5401(10) (F)	M	KNOLL DR	VAC LAND-0.04AC	1,000
CITY OF BARRE	0940-VL00-0002 8) 32 VSA § 5401(10) (F)	M	LAWRENCE AVE LOT 46	VAC LAND-0.13AC	11,030
CITY OF BARRE	0960-0010-0000 8) 32 VSA § 5401(10) (F)	M	LINCOLN AVE 10 LOTS 11-	PLAY AREA-GARFIELD-0.42AC	14,720
CITY OF BARRE	0995-0076-0001 8) 32 VSA § 5401(10) (F)	M	MAPLE AVE (LOT IN REAR	VAC LAND-0.07AC	5,200
CITY OF BARRE	0995-0201-0000 8) 32 VSA § 5401(10) (F)	C	MAPLE AVE 201	CEMETERY BLDG/LAND-70.00A	250,400
CITY OF BARRE	0995-VL00-0003 14) 32 VSA § 3802(7) 18 VSA §5317	C	MAPLE AVE HOPE CEMETER	CEMETERY-69.00AC	1,836,100
CITY OF BARRE	1005-VL00-0001 8) 32 VSA § 5401(10) (F)	M	DUFFY AVE & PT JOHNSON S	VAC LAND-1.49AC	35,990
CITY OF BARRE	1030-VL00-0005 8) 32 VSA § 5401(10) (F)	M	MERCHANT ST LOT 22 & TRI	VAC LAND-0.19AC	11,000
CITY OF BARRE	1030-VL00-0006 8) 32 VSA § 5401(10) (F)	M	MERCHANT ST LOT 18	VAC LAND-0.143AC	6,000
CITY OF BARRE	1030-VL00-0007 8) 32 VSA § 5401(10) (F)	M	MERCHANT ST LOT 29 OF LO	VAC LAND-0.16AC &.11&.11&	25,400
CITY OF BARRE	1030-VL00-0012 8) 32 VSA § 5401(10) (F)	M	MERCHANT ST LOT 19	VAC LAND-0.0139AC	6,700
CITY OF BARRE	1030-VL00-0013 8) 32 VSA § 5401(10) (F)	M	MERCHANT ST LOT 20	VAC LAND-0.1262AC	5,900
CITY OF BARRE	1030-VL00-0015 8) 32 VSA § 5401(10) (F)	M	MERCHANT ST LOT 21	VAC LAND-0.108AC	5,000
CITY OF BARRE	1035-VL00-0002 8) 32 VSA § 5401(10) (F)	C	MERCHANTS ROW PARKING	PARKING LOT-0.98AC	294,600



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CITY OF BARRE	1035-VL00-0003 8) 32 VSA § 5401(10) (F)	M	MERCHANTS ROW RDWY BETWE	ROADWAY-0.67AC	269,700
CITY OF BARRE	1035-VL00-0004 8) 32 VSA § 5401(10) (F)	C	MERCHANTS ROW MINI PAR	MINI PARKING LOT-0.14AC	42,100
CITY OF BARRE	1045-VL00-0003 8) 32 VSA § 5401(10) (F)	M	MILL ST	VAC LAND-9.90AC	75,750
CITY OF BARRE	1045-VL00-0006 8) 32 VSA § 5401(10) (F)	M	MILL ST (LOT 6) ROW ROADW	VAC LAND-0.30AC	8,600
CITY OF BARRE	1060-VL00-0001 8) 32 VSA § 5401(10) (F)	M	MURRAY ST (OFF)	VAC LAND-INTERIOR LOT-0.1	3,980
CITY OF BARRE	1095-0006-0000 8) 32 VSA § 5401(10) (F)	C	N MAIN ST 6	CITY HALL-0.29AC	4,283,200
CITY OF BARRE	1095-0006-0001 8) 32 VSA § 5401(10) (F)	M	N MAIN ST	MISC STREETS SIDEWALKS PA	100
CITY OF BARRE	1095-0135-0000 8) 32 VSA § 5401(10) (F)	C	N MAIN ST 135	COMMERCIAL-0.08AC	191,900
CITY OF BARRE	1095-0629-00RD 8) 32 VSA § 5401(10) (F)	M	JORGENSEN LN	ROADWAY-0.79AC	166,800
CITY OF BARRE	1095-VL00-0012 8) 32 VSA § 5401(10) (F)	C	N MAIN ST	PARK-GAZEBO-CITY HALL-0.5	464,100
CITY OF BARRE	1095-VL00-0013 8) 32 VSA § 5401(10) (F)	M	N MAIN ST	WALK THRU BETWEEN 86/92 N	6,760
CITY OF BARRE	1095-VL00-0014 8) 32 VSA § 5401(10) (F)	C	N MAIN ST DENTE PARK	PARK-DENTE-0.09AC	135,200
CITY OF BARRE	1095-VL00-0015 8) 32 VSA § 5401(10) (F)	M	N MAIN ST N CORNER OF	VAC LAND-0.03AC	4,940
CITY OF BARRE	1145-VL00-0002 8) 32 VSA § 5401(10) (F)	C	PARK ST CURRIER PARK	PARK ST PARK-BANDSTAND-CU	100,000
CITY OF BARRE	1150-0045-0000 8) 32 VSA § 5401(10) (F)	C	PARKSIDE TER 45	ROTARY PARK//BLDGS-22.00A	1,212,400
CITY OF BARRE	1160-0025-0000 8) 32 VSA § 5401(10) (F)	C	PEARL ST 25 (OLD SUNSHIN	PARKING LOT-0.40AC	194,800
CITY OF BARRE	1160-VL00-0002 8) 32 VSA § 5401(10) (F)	C	PEARL ST	PARKING LOT-0.52AC	71,850
CITY OF BARRE	1170-VL02-0000 8) 32 VSA § 5401(10) (F)	M	PERRIN ST PART OF E SCH	VAC LAND-0.05AC	3,440
CITY OF BARRE	1185-VL00-0001 8) 32 VSA § 5401(10) (F)	M	PIKE ST	VAC LAND-0.06AC	6,700
CITY OF BARRE	1205-VL00-0003 8) 32 VSA § 5401(10) (F)	M	PLEASANT ST & CANALES ST	PARK-CANALES-2.02AC	54,700
CITY OF BARRE	1215-VL00-0003 8) 32 VSA § 5401(10) (F)	M	PORTLAND ST LOT 103	VAC LAND-0.13AC	11,250
CITY OF BARRE	1230-L001-0000 8) 32 VSA § 5401(10) (F)	M	PROSPECT ST (OFF)	VAC LAND-3.00AC	3,210
CITY OF BARRE	1230-VL00-0008 8) 32 VSA § 5401(10) (F)	M	PROSPECT ST LOTS 1 & 2	VAC LAND-0.28AC	3,650
CITY OF BARRE	1230-VL00-0012 8) 32 VSA § 5401(10) (F)	M	PROSPECT ST (SM PCE OF	VAC LAND-0.51AC	12,310
CITY OF BARRE	1230-VL00-0013 8) 32 VSA § 5401(10) (F)	M	PROSPECT ST PT LOTS 5,	VAC LAND-0.19AC	500
CITY OF BARRE	1235-0009-0000 8) 32 VSA § 5401(10) (F)	M	QUARRY ST 9	VAC LAND-0.19AC	13,100
CITY OF BARRE	1235-0011-0000 8) 32 VSA § 5401(10) (F)	M	QUARRY ST 11	VAC LAND-0.19AC	15,300
CITY OF BARRE	1235-0013-0000 8) 32 VSA § 5401(10) (F)	M	QUARRY ST 13 & 15	VAC LAND-0.19AC	14,200
CITY OF BARRE	1235-VL00-0002 8) 32 VSA § 5401(10) (F)	M	QUARRY ST	VAC LAND-0.09AC	8,060
CITY OF BARRE	1242-L001-0000 8) 32 VSA § 5401(10) (F)	M	QUINLAN DR (N END OF QU	VAC LAND-0.37AC	780
CITY OF BARRE	1245-VL00-0004 8) 32 VSA § 5401(10) (F)	M	RAILROAD ST (STRP BETWN	VAC LAND-1.15AC	7,490
CITY OF BARRE	1250-0014-0000 8) 32 VSA § 5401(10) (F)	M	REID ST 14	LAND-FLOOD PROJECT -0.22A	27,200
CITY OF BARRE	1265-VL00-0003 8) 32 VSA § 5401(10) (F)	M	RIVER ST PLAYGROUND	PLAY AREA-NATIVI-0.25AC	13,400
CITY OF BARRE	1265-VL00-0005 8) 32 VSA § 5401(10) (F)	M	RIVER ST	VAC LAND-0.13AC	5,660
CITY OF BARRE	1275-VL00-0002 8) 32 VSA § 5401(10) (F)	M	SALEM ST LOTS 53, 96, 96	VAC LAND-0.39AC	10,900

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CITY OF BARRE	1295-VL00-0001 8) 32 VSA § 5401(10) (F)	M	SEMINARY ST RINKER PARK	PARKING LOT-0.41AC	118,130
CITY OF BARRE	1300-VL00-0001 8) 32 VSA § 5401(10) (F)	M	SHERIDAN ST 10 FT STRIP	VAC LAND-0.05AC	4,500
CITY OF BARRE	1305-VL00-0001 8) 32 VSA § 5401(10) (F)	M	SHORT ST PT SHORT AT B	VAC LAND-0.01AC	680
CITY OF BARRE	1345-0106-0000 8) 32 VSA § 5401(10) (F)	C	S MAIN ST 106	PARKING LOT-0.21AC	139,700
CITY OF BARRE	1345-0202-0000 8) 32 VSA § 5401(10) (F)	C	S MAIN ST 202	VAC LAND-0.15AC	36,700
CITY OF BARRE	1375-L001-0000 8) 32 VSA § 5401(10) (F)	M	STAFFORD ST PART OF ST	VAC LAND-0.13AC	9,360
CITY OF BARRE	1380-L002-0000 8) 32 VSA § 5401(10) (F)	M	STATE ST (BET PROSPECT	VAC LAND-0.29AC	5,730
CITY OF BARRE	1438-0069-0000 31) 24 VSA § 3683	I	TREATMENT PLANT DR 69	POLLUTN CNTRL PLNT-11.55A	4,376,500
CITY OF BARRE	1438-VL00-0003 8) 32 VSA § 5401(10) (F)	C	TREATMENT PLANT DR 49	LAND/SKATING RINK/AND BLD	107,500
CITY OF BARRE	1438-VL00-0004 8) 32 VSA § 5401(10) (F)	M	TREATMENT PLANT DR	VAC LAND-4.60AC	92,000
CITY OF BARRE	1490-0026-0000 8) 32 VSA § 5401(10) (F)	M	VINE ST 26 PLAYGROUND	PLAYGROUND-VINE STREET-0.	14,900
CITY OF BARRE	1505-VL00-0001 8) 32 VSA § 5401(10) (F)	M	WARREN ST (BETWEEN WAR	VAC LAND-0.08AC	3,600
CITY OF BARRE	1515-0060-000A 8) 32 VSA § 5401(10) (F)	C	WASHINGTON ST LAND FR	MONUMENT-0.08AC	60,800
CITY OF BARRE	1515-VL00-0006 14) 32 VSA § 3802(7) 18 VSA §5317	C	WASHINGTON ST	ELMWOOD CEMETERY-21.70AC	163,800
CITY OF BARRE	1515-VL00-0007 8) 32 VSA § 5401(10) (F)	M	WASHINGTON ST SNOW DUM	SNOW DUMP-2.5AC	18,490
CITY OF BARRE	1535-0010-0000 8) 32 VSA § 5401(10) (F)	M	WELLINGTON ST 10	VAC LAND-0.17AC	8,980
CITY OF BARRE	1535-L003-0000 8) 32 VSA § 5401(10) (F)	M	WELLINGTON ST 3	PLAY GROUND-MATHESON-0.38	19,000
CITY OF BARRE	1565-VL00-0001 8) 32 VSA § 5401(10) (F)	M	WESTWOOD PKWY	VAC LAND-029AC	19,600
CITY OF BARRE	1565-VL00-0002 8) 32 VSA § 5401(10) (F)	M	WESTWOOD PKWY PAR B &	VAC LAND-0.13AC	660
CITY OF BARRE	1565-VL00-0003 8) 32 VSA § 5401(10) (F)	M	WESTWOOD PKWY PARCEL G	VAC LAND-REMAINDER	660
CITY OF BARRE	1590-VL00-0001 8) 32 VSA § 5401(10) (F)	M	WILLIAMS LN	VAC LAND-0.03AC	420
CITY OF BARRE, VT, DEPARTMENT OF	0145-VL00-0002 14) 32 VSA § 3802(7) 18 VSA §5317	C	BECKLEY ST ST MONICAS	CEMETERY-14.00AC	533,700
ENOUGH MINISTRIES INC	1405-0092-0000 7) 32 VSA § 3802(4):3832(2)	C	SUMMER ST 92	2 APT/OFFICES-0.12AC	148,800
FAITH COMMUNITY CHURCH OF CENTRAL	0450-0031-0000 9) 32 VSA § 3802(4): 3832(2)	R1	CURRIER ST 27 & 29 & 31	2-1 FAM HSES/OB-0.21 &0.2	306,900
FAITH COMMUNITY CHURCH OF CENTRAL	0887-0030-0000 9) 32 VSA § 3802(4): 3832(2)	C	JONES BROTHERS WAY 30	CHURCH-2.01AC	609,300
FIRST BAPTIST CHURCH	1515-0024-0000 9) 32 VSA § 3802(4): 3832(2)	C	WASHINGTON ST 24	CHURCH-0.20AC	1,241,400
FIRST PRESBYTERIAN CHURCH	1295-0019-0000 9) 32 VSA § 3802(4): 3832(2)	C	SEMINARY ST 19	CHURCH-0.24AC	1,445,200
GRANITE CITY HOUSING INC	0790-0120-0000 7) 32 VSA § 3802(4):3832(2)	CA	HILL ST 120	ASSISTED HOUSING-2.34AC	707,900
HEDDING METHODIST CHURCH	0635-0021-0000 9) 32 VSA § 3802(4): 3832(2)	R1	FRENCH ST 21	1 FAMILY-PARSONAGE-0.25AC	163,200
HEDDING METHODIST CHURCH	1515-0040-0000 9) 32 VSA § 3802(4): 3832(2)	C	WASHINGTON ST 40	CHURCH/LAND .54AC & .13AC	2,867,000
MATANO SALVATORE; TRUSTEE OF THE S	1405-0075-0000 9) 32 VSA § 3802(4): 3832(2)	C	SUMMER ST 75 & 79 & 81	CHURCH-SCH00L-RECTORY-2.7	9,935,200
MATANO SALVATORE; TRUSTEE OF THE SA	1545-0006-0000 7) 32 VSA § 3802(4):3832(2)	R1	WEST ST 6	1 FAM-0.10AC	76,800
MATANO SALVATORE; TRUSTEE OF THE SA	1545-0010-0000 9) 32 VSA § 3802(4): 3832(2)	C	WEST ST 14	FOUNDATION -0.20AC	17,400
OUR HOUSE OF CENTRAL VERMONT	1405-0038-0000 7) 32 VSA § 3802(4):3832(2)	C	SUMMER ST 38	OFFICES-0.10AC	135,500
RECTOR WARDENS & VESTRYMEN OF THE	1515-0039-0000 9) 32 VSA § 3802(4): 3832(2)	C	WASHINGTON ST 39	EPISCOPAL CHURCH-0.50AC	1,684,800

7-27-2021 Council Packet  
City of Barre Grand List  
NON-TAXABLE PARCELS ABSTRACT  
Main District: Listed in Parcel Order

OWNER NAME	PARCEL ID STATUTE	CATEGORY	PROPERTY DESCRIPTION	LOCATION	VALUE ESTIMATE
RESOURCE: A NONPROFIT COMMUNITY	0685-0030-0000 7) 32 VSA § 3802(4):3832(2)	C	GRANITE ST 30	COMMERCIAL RECYCLE & OFFI	2,086,700
RESOURCE; A NONPROFIT COMMUNITY	1590-0003-0001 7) 32 VSA § 3802(4):3832(2)	M	WILLIAMS LN 3-01	VAC LAND-0.11AC	49,900
SALVATION ARMY THE	0890-0025-0000 7) 32 VSA § 3802(4):3832(2)	C	KEITH AVE 25	SALVATION ARMY-0.16AC	193,300
SEXUAL ASSAULT CRISIS TEAM OF	0430-0004-0000 7) 32 VSA § 3802(4):3832(2)	C	COTTAGE ST 4	2 APTS/OFFICES-0.17AC	293,800
SPAULDING UNION HIGH SCHOOL	0095-0155-0000 10) 32 VSA § 3802(4) 3800(b)	C	AYERS ST 155	SPAULDING HS/VOC CTR-21.4	47,864,600
SPAULDING UNION HIGH SCHOOL DISTRIC	0095-0120-0000 10) 32 VSA § 3802(4) 3800(b)	C	AYERS ST 120	SCHOOL OFFICES-0.49AC	1,488,400
SPAULDING UNION HIGH SCHOOL DISTRIC	0220-VL00-0001 10) 32 VSA § 3802(4) 3800(b)	M	BOYNTON ST	PARKING LOT-1.13AC	23,110
SPAULDING UNION HIGH SCHOOL DISTRIC	1555-0031-0000 10) 32 VSA § 3802(4) 3800(b)	M	W PATTERSON LOT	VAC LAND-0.81AC	11,600
THE BARRE UNIFIED UNION SCHOOL DIST	0045-0091-0000 8) 32 VSA § 5401(10) (F)	C	ALLEN ST 91	BARN & SHED-8.7AC	174,100
TRUSTEES OF THE DIOCESE OF VERMONT	1355-0054-0000 9) 32 VSA § 3802(4): 3832(2)	R1	SPAULDING ST 54	1 FAM-0.07AC	119,400
UNITED STATES OF AMERICA	1345-0003-0000 1) 32 VSA § 3802(1)	C	S MAIN ST 3	US POST OFFICE-0.58AC	23,331,800
UNIVERSALIST CHURCH	0350-0019-0000 9) 32 VSA § 3802(4): 3832(2)	C	CHURCH ST 1 & 19	UNIVERSALIST CHURCH/PARSO	1,595,000
VERMONT GRANITE MUSEUM OF BARRE INC	0465-0056-000A 7) 32 VSA § 3802(4):3832(2)	C	DEPOT SQ/MERCHANTS ROW 0	SO PARKING LOT LEASED-0.4	126,700
VERMONT GRANITE MUSEUM OF BARRE INC	0887-0007-0000 6) 32 VSA § 3800(a) 27 VSA § 1151(3)	C	JONES BROTHERS WAY 7	GRANITE MUSEUM-2.8AC & 1	1,281,800
VERMONT GRANITE MUSEUM OF BARRE INC	0887-0007-0001 6) 32 VSA § 3800(a) 27 VSA § 1151(3)	M	JONES BROTHERS WAY FOR #	VAC LAND-1.60AC	314,400
VERMONT GRANITE MUSEUM OF BARRE INC	0887-0007-0002 6) 32 VSA § 3800(a) 27 VSA § 1151(3)	M	JONES BROTHERS WAY LOT 4	VAC LAND-7.5AC	231,900
VERMONT HISTORICAL SOCIETY INC	1515-0060-0000 6) 32 VSA § 3800(a) 27 VSA § 1151(3)	C	WASHINGTON ST 60	VT HISTORICAL SOCIETY-1.5	5,068,700
WASHINGTON COUNTY MENTAL HEALTH	1345-0285-0000 7) 32 VSA § 3802(4):3832(2)	C	S MAIN ST 285	GROUP HOME-0.66AC	341,800

TOTAL NUMBER OF EXEMPT PARCELS: 190

**7-27-2021 Council Packet**  
 City of Barre Grand List  
 Special Exemptions Abstract  
 Main District: Listed in Parcel Order Main District

Parcel SPAN	Exemption	Real Value	Assessment Special lessSpec. Exempt Exemption
0235-0001-0000 036-011-10591	DOWNSTREET HOUSING AND COMMUNITY Qualified Housing	384,100 CA Nonhmstd Homestead	38,400 345,700 0 0
0235-0002-0000 036-011-10592	DOWNSTREET HOUSING AND COMMUNITY Qualified Housing	262,500 CA Nonhmstd Homestead	26,300 236,200 0 0
0240-0078-0000 036-011-12846	DOWNSTREET HOUSING AND COMMUNITY Qualified Housing	117,900 R1 Nonhmstd Homestead	11,800 106,100 0 0
0530-0081-0000 036-011-11161	DOWNSTREET HOUSING AND COMMUNITY Qualified Housing	190,300 C Nonhmstd Homestead	19,000 171,300 0 0
0935-0008-0000 036-011-11453	DOWNSTREET HOUSING AND COMMUNITY Qualified Housing	483,200 R1 Nonhmstd Homestead	48,300 434,900 0 0
1230-0301-0000 036-011-11540	HIGHGATE HOUSING LIMITED PARTNERSHP Qualified Housing	4,000,000 CA Nonhmstd Homestead	400,000 3600,000 0 0
0890-0022-0000 036-011-10873	SUMMER STREET HOUSING LIMITED Qualified Housing	1,585,200 C Nonhmstd Homestead	126,800 1458,400 0 0
1095-0260-0000 036-011-12203	THE HOUSING FOUNDATION INC Qualified Housing	635,600 CA Nonhmstd Homestead	42,600 593,000 0 0
1160-0045-0000 036-011-13076	WASHINGTON COUNTY COMMUNITY Qualified Housing	200,900 CA Nonhmstd Homestead	20,100 180,800 0 0

Special Exemption Totals

Type	Homestead	Nonhomestead
Ski Lifts & Snowmaking	0	0
Whey Processing	0	0
Vermont Yankee	0	0
Qualified Housing	0	733,300
Solar	0	0
Wind	0	0
Other	0	0
<b>Total Real Prior to Exemptions</b>	<b>7,859,700</b>	
<b>Total Exemptions</b>	<b>0</b>	<b>733,300</b>
<b>Grand Lists After</b>	<b>0</b>	<b>7,126,400</b>

7-27-2021 Council Packet  
City of Barre Grand List  
Special Exemptions Abstract  
Main District: Listed in Parcel Order Main District

Exempt Exemption

-----  
We certify that the foregoing is a true abstract of the grand list of \_\_\_\_\_ for the year \_\_\_\_\_.  
Given under our hands at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

\_\_\_\_\_  
LISTERS

I hereby certify that I have examined the grand list for the year \_\_\_\_\_ now on file and hereby certify this abstract in  
accord with 32 V.S.A. 4183.

Attest \_\_\_\_\_ TOWN CLERK  
Date: \_\_\_\_\_

Section 5404(b) of Title 32 of the V.S.A. requires the following.

The clerk of a municipality, or the supervisor of an unorganized town or gore, annually  
by August 15 shall transmit to the director, in electronic format prescribed by the  
director, education and munici grand list data, including exemption information and grand  
list abstracts.

If changes or additions to the grand list are made by the listers or other officials  
authorized to do so after the transmission of the electronic grand list and abstract of  
the grand list, such clerks shall forthwith certify the same to the director by  
transmitting an updated electronic grand list book and electronic abstract of the grand  
list.



# • *City of Barre, Vermont*

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: July 23, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

## 1. CLERK/TREASURER'S OFFICE:

- The final TIF audit from the VT State Auditor's Office was received earlier this week (you may have seen the article in the Times Argus). The audit will be shared with Council, and is on the August 10<sup>th</sup> meeting agenda for presentation and discussion. Feel free to reach out to the Clerk with any questions.
- Board of Abatement hearings scheduled for July 29<sup>th</sup>. There are 10 hearings scheduled: five from individuals and 5 from the City.
- The municipal property tax rate and local agreement rate will be set at the July 27<sup>th</sup> Council meeting. The City is working with NEMRC on July 29<sup>th</sup> to create the tax bill file and send it to the printer. The bills will be printed and mailed by August 6<sup>th</sup>, with the first quarterly payment due by September 15<sup>th</sup>.
- Grievance decisions were mailed on July 15<sup>th</sup>. Those who received decisions have until July 29<sup>th</sup> to submit requests for appeal hearings with the Board of Civil Authority. To date no such appeal requests have been received.
- The new VT COVID Arrearage Assistance Program (VCAAP II) has launched, providing assistance paying overdue water/sewer bills for residential and commercial properties. The program is nearly identical to the program offered back in November/December, and applications will be received on a first come/first served basis until October 25<sup>th</sup>. Information about the program has been on FB, the website, and Front Porch Forum, and notices will be included with the next mailing of delinquent water/sewer bills in early August.

- The City has posted information on Front Porch Forum and the website about the mortgage assistance program being offered by the state with COVID relief funds.

## **2. BUILDING AND COMMUNITY SERVICES:**

- I checked on the pool operations status on Saturday and Sunday.
- On Saturday and Sunday, we had three girls' basketball games each day in the AUD. This was run by a gentleman from Maine who once lived in Randolph and played in the tournaments at the AUD in high school. He brings down three teams from Maine to play against three teams from Vermont and this was the second year he has done so. We had to skip last year due to the pandemic.
- The Rotary Club Drive-In Night was cancelled on Saturday due to rainy weather. The next event is scheduled for Saturday, July 31.
- The Recreation Department's Chess Camp scheduled for the week in Alumni Hall was cancelled due to insufficient registration numbers.
- The Aldrich Library held their Children's Story Hour event on Monday morning in Currier Park.
- I attended the Department Head meeting on Tuesday morning.
- The Barre Steering Committee meeting was held on Tuesday evening in the Alumni Hall second floor meeting room.
- The high school summer basketball league had a game on Tuesday evening in the AUD.
- I met with the City Manager on Wednesday morning for our weekly projects update.
- The DMV held CDL testing in the Civic Center parking lot on Wednesday.
- The BCFD held a meeting in the main room of Alumni Hall on Wednesday afternoon.
- On Thursday evening the Partnership hosted the Concerts in the Park and Thursday Food truck event in Currier Park. There were between 250 – 300 in attendance.
- The Vermont Foodbank held their monthly VeggieVanGo event on Friday morning in the Civic Center parking lot.
- On Friday, I met with Rikk Taft and Ray Bettis regarding some staffing issues/concerns. Later in the day Rikk and I went to the playgrounds to review the report from our loss prevention representative of the VLCT.
- Also on Friday, I met with a gentleman at Hope Cemetery regarding the placement of grass markers in his family lot.
- The Cemetery crew continued with hedge trimming as well as mowing and trimming at all three cemeteries. We had one cremation inurnment during the week.
- The Facilities crew mowed and trimmed at Rotary Park as well as Currier and City Hall Parks. Mowing and trimming was also completed at the Route 62 intersection at North Main Street and the Green Mountain Power site at the corner of North Main and Blackwell Streets. They also stained and placed the new picnic tables at the pool and assisted the Streets Department with placing the poles for the fencing around the pool.

**2a. RECREATION:**

- The USTA tennis program continued this week and the weather allowed both days to be held. Social media was updated with pictures of the program.
- The CLiF Storytelling was held on Tuesday at the swimming pool. There were approximately 35 individuals in attendance. Youngsters listened to the professional Storyteller and then were allowed to select two brand new books to take home.
- I taught two time slots M – F of a Red Cross Level 2/3 Learn to Swim class. We covered the level 2 skills and moved to some of the next level skills. I registered the City of Barre as a Red Cross Learn To Swim site. This allows us to utilize Red Cross teaching materials as well as to allow myself and one other on the staff to receive teaching credits to help maintain our Water Safety Instructor certifications. A level 1 class was also held at the same time.
- Registrations were processed for next week when we will hold Level 3 / 4 and Adult-Child swim classes.
- Coordination was done with the Renita Marshall Foundation who assisted with a few swim lesson registrations as well as season pool passes.
- Set up the 3<sup>rd</sup> floor of Alumni Hall in preparation for the VET camp next week. Contacted the Summer Meal Program so that we could include breakfast and lunch at the camp. Prepared the check in / out sheets, name tags, etc.
- Worked on Federal Time Cards for the Summer Matters Grant. Conversations with Finance Director Dawn Monahan who will assist with the reporting.
- Assisted the City of Newport, VT at the request of their City Manager in interviews for their Recreation Director.
- The WOW Science Camp was a success and the feedback was positive.
- Emails, telephone calls, Rotary Park reservations, swimming pool operation/personnel items, Alumni Hall reservation inquires, etc.

**3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

- Department Head on vacation.

**4. DEPARTMENT OF PUBLIC WORKS:****Wastewater Treatment Facility**

- 07-15-07-21 Disinfection and dechlorination of system tested and confirmed. General housekeeping and maintenance
- 4 Staff workers

**Sewer Department**

- 07-15 Manhole dig on Kirk Street, Service maintenance, shop maintenance, Sewer vacuum truck & A-4 Water van maintenance
- 07-16 TV Orange St. main line, Pump Station, shop maintenance & sewer maintenance



- 07-19 Clean Kirk Street main line, Pump Station repair, and pump out manhole, shop maintenance, truck maintenance along with sewer maintenance
- 07-20 Perrin St. backup at house 37, Perrin St. sewer repair
- 07-21 Pump Station, Check repair on Perrin St. S-4 Truck maintenance and check water issue at Green Acres
- 1 Staff worker

#### **Water Treatment Facility**

- 07-15-07-21 mechanical equipment inspections, daily testing requirements, weekly sampling requirements initiated rebuild of filter, chemical inventory review
- 3 Staff workers

#### **Water Department**

- 07-15 Camp Street hauling material for reconstruction
- 07-16 West Hill Tank, Flushing Hydrants, 8 Thurston St. meter in water on, 38 State St. water off-water on, check vaults, service & maintenance
- 07-19 West Hill Tank, Raise covers on Camp St., Flow Hydrants S Barre & N Main St., Maintenance of services, Pump Station manhole and repair, Camp St. locate gates
- 07-21 West Hill Tank, Pump Station, N Main St. Hydrant Flushing, 28 Ridgewood Water on/off, Check S Barre Hydrant, Maintenance and services, Perrin St. check repaired lines, Camp St. check gates for parking, Truck #14 maintenance
- 07-21 West Hill Tank, locate gates on Camp St., service & maintenance
- 2 Staff workers

#### **Street Department**

- 07-15 Camp St reconstruction grade butt joints, lift manholes with Bob Cats, hauling asphalt and making repairs, Sewer Pump Station, Sewer vacuum truck repairs, WWTP Covers
- 07-16 Camp Street reconstruction, paperwork, fix sign on Granite St., pick up trash on Main St., WWTP covers, Sewer Pump Station repairs,
- 07-19 Hauling crushed asphalt to shop, flagging on Camp St. grade with Bob Cat and grader attachment, paperwork, work with pavers, Pot hole filling with hot box, pick up

### **5. FINANCE DIRECTOR:**

- Received notice of Payroll Clerk retiring July 30
- Met with City Manager and HR Administrator to discuss the upcoming payroll vacancy
- Worked on Schedule of Expenditures Federal Awards (SEFA) for FY21 audit – don't expect a single audit being necessary this year; required when federal grant expenses are greater than \$750k
- Extensive research conducted on COVID-19 grant reporting for the SEFA
- Extensive research conducted on the Provider Relief Funding grant reporting
- Attended department head meeting
- Updated Capital Equipment Plan (CEP) and emailed to Manager to review

- Updated Finance department FY22 goals/priorities and emailed to Manager to review
- Prepared FY21 payroll accrual
- Met with City Manager for our bi-weekly coordination meeting and reviewed the CEP and Finance department FY22 goals/priorities
- Reviewed AP Invoices

**6. DEPARTMENT OF PUBLIC SAFETY:**

**6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.

## Media Log

PDF

MSWORD

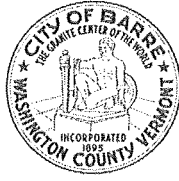
ORI Name	Date/Time	Incident Number	Call Type	Street Name	City
Barre City Police Department	07/22/21 10:17	21BA005929	Training-In-Service	Fourth St	Vt 05641
Barre City Police Department	07/21/21 10:16	21BA005928	Training-In-Service	Fourth St	Barre City
Barre City Police Department	07/22/21 08:29	21BA005927	Domestic Assault - Misd	Maple Ave	Barre City
Barre City Police Department	07/22/21 07:58	21BA005926	Assist - Public	N Seminary St	Barre City
Barre City Police Department	07/22/21 07:10	21BA005925	Directed Patrol - Motor Vehicle	West Patterson Street	Barre City
Barre City Police Department	07/22/21 06:02	21BA005924	Directed Patrol - Motor Vehicle	Maple Avenue	Barre City
Barre City Police Department	07/21/21 23:51	21BA005923	Directed Patrol - Other	Currier Park	Barre City
Barre City Police Department	07/21/21 22:45	21BA005922	Noise	Bromur St	Barre City
Barre City Police Department	07/21/21 22:34	21BA005921	Suspicious Person	N Main St / Allen Lumber Co	Barre City
Barre City Police Department	07/21/21 22:11	21BA005920	Traffic Stop	North main st / Maria's Bagels	Barre City
Barre City Police Department	07/21/21 21:29	21BA005919	Noise	Church St	Barre City
Barre City Police Department	07/21/21 21:26	21BA005918	Juvenile Problem	Washington St	Barre City
Barre City Police Department	07/21/21 21:17	21BA005917	Traffic Stop	S Barre Road	Barre City
Barre City Police Department	07/21/21 19:12	21BA005916	VIN verification	Kynoch Ave	Barre City
Barre City Police Department	07/21/21 19:04	21BA005915	Juvenile Problem	Highgate Apartments	Barre City
Barre City Police Department	07/21/21 18:30	21BA005914	Disturbance	S Main St	Barre City
Barre City Police Department	07/21/21 18:06	21BA005913	VIN verification	Fourth St	Barre City
Barre City Police Department	07/21/21 17:40	21BA005912	Suspicious Event	Vine St	Barre City
Barre City Police Department	07/21/21 17:17	21BA005911	Assist - Public	Fourth St	Barre City
Barre City Police Department	07/21/21 16:54	21BA005910	Assist - Other	S Main St	Barre City
Barre City Police Department	07/21/21 15:21	21BA005909	Disturbance	S Main St	Barre City
Barre City Police Department	07/21/21 12:34	21BA005908	Assist - Public	Fourth Street	Barre
Barre City Police Department	07/21/21 11:41	21BA005907	Assist - Agency	Fourth St	Barre City
Barre City Police Department	07/21/21 11:09	21BA005906	Threats/Harassment	N Main St	Barre City
Barre City Police Department	07/21/21 10:55	21BA005905	Suspicious Event	S Main St	Barre City
Barre City Police Department	07/21/21 09:32	21BA005904	Assist - Public	S Main St	Barre City
Barre City Police Department	07/21/21 09:14	21BA005903	Suspicious Event	Second St	Barre City
Barre City Police Department	07/21/21 09:13	21BA005902	Threats/Harassment	S Main St	Barre City
Barre City Police Department	07/21/21 09:05	21BA005901	VIN verification	Elmore St	Barre City
Barre City Police Department	07/21/21 08:40	21BA005900	Larceny - from Building	Washington St	Barre City
Barre City Police Department	07/21/21 08:23	21BA005899	Vandalism	Elmore St	Barre City
Barre City Police Department	07/21/21 07:32	21BA005898	Directed Patrol - Motor Vehicle		Graniteville
Barre City Police Department	07/21/21 06:53	21BA005897	Directed Patrol - Motor Vehicle	West Patterson Street	Barre City
Barre City Police Department	07/21/21 06:23	21BA005896	Traffic Stop	Washington St / Highland Ave	Barre City
Barre City Police Department	07/21/21 06:06	21BA005895	Traffic Stop	washington st / poulin auto	Barre City
Barre City Police Department	07/21/21 05:59	21BA005894	Directed Patrol - Motor Vehicle	Washington St	Barre City
Barre City Police Department	07/21/21 05:25	21BA005893	Fire - Alarm Activation	N Seminary Street	Barre City
Barre City Police Department	07/21/21 04:35	21BA005892	Noise	N Main St	Barre City
Barre City Police Department	07/20/21 23:25	21BA005891	Suspicious Event	Beckley St / First St	Barre City
Barre City Police Department	07/20/21 21:48	21BA005890	Noise	N Main St	Barre City
Barre City Police Department	07/20/21 21:15	21BA005889	Mental Health Issue	N Main St	Barre City
Barre City Police Department	07/20/21 19:54	21BA005888	Mental Health Issue	Pearl St	Barre City
Barre City Police Department	07/20/21 20:08	21BA005887	Alarm - Security	N Main St	Barre City
Barre City Police Department	07/20/21 19:19	21BA005886	TRO/FRO Service	Pearl St	Barre City
Barre City Police Department	07/20/21 17:44	21BA005885	Suspicious Event	N Main St	Barre City

Barre City Police Department	07/20/21	17:38	21BA005884	Assist - Other	S Main St	Barre City
Barre City Police Department	07/20/21	16:34	21BA005883	Assist - Other	Maple Ave	Barre City
Barre City Police Department	07/20/21	16:15	21BA005882	Motor Vehicle Complaint	Merchant St	Barre City
Barre City Police Department	07/20/21	16:15	21BA005881	Mental Health Issue	Pearl St	Barre City
Barre City Police Department	07/20/21	15:54	21BA005880	Welfare Check	Averill St	Barre City
Barre City Police Department	07/20/21	15:31	21BA005879	Motor Vehicle Complaint	Allen St / Prospect St	Barre City
Barre City Police Department	07/20/21	13:01	21BA005878	Supervisory Duties - Case review	Fourth St	Barre City
Barre City Police Department	07/20/21	12:31	21BA005877	Directed Patrol - Other	Fourth St	Barre City
Barre City Police Department	07/20/21	12:08	21BA005876	Domestic Assault - Misd	Maple Ave	Barre City
Barre City Police Department	07/20/21	09:45	21BA005875	Disturbance	Maple Ave	Barre City
Barre City Police Department	07/20/21	03:38	21BA005874	Assist - Public	N Main ST	Barre City
Barre City Police Department	07/20/21	03:38	21BA005873	Assist - Public		
Barre City Police Department	07/20/21	03:37	21BA005872	Footpatrol	Fourth St	Barre City
Barre City Police Department	07/20/21	03:12	21BA005871	Assist - Public		
Barre City Police Department	07/20/21	02:09	21BA005870	TRO/FRO Service	Fourth St	Barre City
Barre City Police Department	07/20/21	01:38	21BA005869	Noise	Pearl St	Barre City
Barre City Police Department	07/20/21	00:48	21BA005868	Directed Patrol - Motor Vehicle	Currier Park	Barre City
Barre City Police Department	07/19/21	23:47	21BA005867	Mental Health Issue	Pearl St	Barre City
Barre City Police Department	07/19/21	23:17	21BA005866	Larceny - from Building	East St	Barre City
Barre City Police Department	07/19/21	22:57	21BA005865	Suspicious Event	Washington St	Barre City
Barre City Police Department	07/19/21	22:00	21BA005864	Supervisory Duties - Case review	Fourth St	Barre City
Barre City Police Department	07/19/21	20:18	21BA005863	Intoxication	Spaulding St	Barre City
Barre City Police Department	07/19/21	20:07	21BA005862	Motor Vehicle Complaint	Bromur St	Barre City
Barre City Police Department	07/19/21	19:58	21BA005861	Traffic Stop	Elm St	Barre City
Barre City Police Department	07/19/21	19:55	21BA005860	Traffic Stop	Washington Street	Barre City
Barre City Police Department	07/19/21	19:42	21BA005859	Traffic Stop	Washington St	Barre City
Barre City Police Department	07/19/21	19:38	21BA005858	Directed Patrol - Motor Vehicle	Maple Ave	Barre City
Barre City Police Department	07/19/21	19:19	21BA005857	Traffic Stop	Washington St	Barre City
Barre City Police Department	07/19/21	19:07	21BA005856	Assist - Other	Highgate Drive	Barre City
Barre City Police Department	07/19/21	19:06	21BA005855	Directed Patrol - Motor Vehicle	Washington St	Barre City
Barre City Police Department	07/19/21	18:21	21BA005854	Assist - Other	Fourth St	Barre City
Barre City Police Department	07/19/21	17:54	21BA005853	Assist - Agency	N Main St	Barre City
Barre City Police Department	07/19/21	17:23	21BA005852	Training-In-Service	Fourth St	Barre City
Barre City Police Department	07/19/21	16:53	21BA005851	Assist - Other	Seminary St	Barre City
Barre City Police Department	07/19/21	15:43	21BA005850	Overdose	Foster St	Barre City
Barre City Police Department	07/19/21	15:18	21BA005849	Assist - Agency	South Main St #101	Barre City
Barre City Police Department	07/19/21	13:46	21BA005848	Assist - Agency	North Main Street	Barre
Barre City Police Department	07/19/21	13:37	21BA005847	Suspicious Event	Bromur St	Barre City
Barre City Police Department	07/19/21	13:26	21BA005846	Assist - Agency	South Main St	Barre City
Barre City Police Department	07/19/21	13:07	21BA005845	Accident - Non Reportable	North Main St / Depot Sq	Barre City
Barre City Police Department	07/19/21	12:58	21BA005844	Assist - Other	North Main St	Barre City
Barre City Police Department	07/19/21	11:59	21BA005843	Assist - Agency	Fourth St	Barre City
Barre City Police Department	07/19/21	11:42	21BA005842	Suspicious Event	South Main St	Barre City
Barre City Police Department	07/19/21	11:21	21BA005841	Larceny - from Building	South Main St #101	Barre City
Barre City Police Department	07/19/21	11:12	21BA005840	Assist - Public	Bromur St	Barre City
Barre City Police Department	07/19/21	10:55	21BA005839	Violation of Conditions of Release	North Main St	Barre City
Barre City Police Department	07/19/21	10:38	21BA005838	Sexual Assault	Fourth Street	Barre
Barre City Police Department	07/19/21	10:12	21BA005837	Welfare Check	West Second St	Barre

Barre City Police Department	07/19/21	07:10	21BA005836	Directed Patrol - Motor Vehicle	West Patterson Street	Barre City
Barre City Police Department	07/19/21	07:08	21BA005835	Training-In-Service	Shelburne Rd / Bacon St	South Burlington
Barre City Police Department	07/19/21	06:39	21BA005834	Directed Patrol - Motor Vehicle	Washington st / camp st	Barre
Barre City Police Department	07/19/21	02:29	21BA005833	Suspicious Event	Hill St	Barre City
Barre City Police Department	07/19/21	00:59	21BA005832	Directed Patrol - Other	Currier Park	Barre City
Barre City Police Department	07/18/21	23:53	21BA005831	Traffic Stop	S Barre Road	Barre City
Barre City Police Department	07/18/21	23:12	21BA005830	Suspicious Event	Fourth St	Barre City
Barre City Police Department	07/18/21	22:27	21BA005829	Traffic Stop	S Main St	Barre City
Barre City Police Department	07/18/21	22:11	21BA005828	Welfare Check	Maple Ave	Barre City
Barre City Police Department	07/18/21	21:44	21BA005827	Traffic Stop	N Main St	Barre City
Barre City Police Department	07/18/21	21:24	21BA005826	Suspicious Event	Fourth St	Barre City
Barre City Police Department	07/18/21	20:13	21BA005825	Property - Found	N Main St	Barre City
Barre City Police Department	07/18/21	19:33	21BA005824	Assist - Other	Second St	Barre City
Barre City Police Department	07/18/21	18:51	21BA005823	Traffic Stop	Maple Ave	Barre City
Barre City Police Department	07/18/21	18:33	21BA005822	Traffic Stop	Maple Ave	Barre City
Barre City Police Department	07/18/21	18:19	21BA005821	Traffic Stop	Summer St	Barre City
Barre City Police Department	07/18/21	18:16	21BA005820	Motor Vehicle Complaint	Fairview St	Barre City
Barre City Police Department	07/18/21	18:10	21BA005819	Directed Patrol - Motor Vehicle	Maple Ave	Barre City
Barre City Police Department	07/18/21	17:11	21BA005818	Assist - Agency	Kent Place	Barre City
Barre City Police Department	07/18/21	16:14	21BA005817	Training-In-Service	Fourth St	Barre City
Barre City Police Department	07/18/21	16:12	21BA005816	Property - Found	N Main St	Barre City
Barre City Police Department	07/18/21	14:30	21BA005815	Assist - Public	South main st / dollar general	Barre City
Barre City Police Department	07/18/21	13:33	21BA005814	Welfare Check	north main st / Asain Gourmet	Barre City
Barre City Police Department	07/18/21	13:20	21BA005813	Assist - Public	East St	Barre City
Barre City Police Department	07/18/21	13:18	21BA005812	Welfare Check	Church St	Barre City
Barre City Police Department	07/18/21	12:30	21BA005811	911 Hangup	Bergeron St	Barre City
Barre City Police Department	07/18/21	11:15	21BA005810	Threats/Harassment	North Main St	Barre City
Barre City Police Department	07/18/21	10:28	21BA005809	Suspicious Event	Fourth St	Barre City
Barre City Police Department	07/18/21	08:59	21BA005808	Alarm - Security	Jefferson St	Barre City
Barre City Police Department	07/18/21	08:47	21BA005807	Supervisory Duties - Case review	4th	Barre City
Barre City Police Department	07/18/21	08:24	21BA005806	Welfare Check	South Main St	Barre City
Barre City Police Department	07/18/21	07:34	21BA005805	Motor Vehicle Complaint	Vt Route 62	Barre City
Barre City Police Department	07/18/21	04:31	21BA005804	Supervisory Duties - Case review	Fourth St	Barre City
Barre City Police Department	07/18/21	01:37	21BA005803	Noise	West St	Barre City
Barre City Police Department	07/17/21	21:23	21BA005802	911 Hangup	Prospect St	Barre City
Barre City Police Department	07/17/21	19:17	21BA005801	Suspicious Event	Bergeron St #18	Barre City
Barre City Police Department	07/17/21	17:43	21BA005800	Runaway	S Main St	Barre City
Barre City Police Department	07/17/21	17:21	21BA005799	Assist - Agency	East Montpelier Rd / Pine Hill Rd	Barre
Barre City Police Department	07/17/21	14:59	21BA005798	Prisoner - Lodging/Releasing	Fourth St	Barre City
Barre City Police Department	07/17/21	13:12	21BA005797	Assist - Other	N Main St	Barre City
Barre City Police Department	07/17/21	12:25	21BA005796	Welfare Check	Highgate Drive	Barre City
Barre City Police Department	07/17/21	12:15	21BA005795	Noise	Walnut St	Barre City
Barre City Police Department	07/17/21	12:04	21BA005794	Accident - Property damage only	Maple Ave	Barre City
Barre City Police Department	07/17/21	11:25	21BA005793	Reckless Endangerment	Maple Ave	Barre City
Barre City Police Department	07/17/21	11:18	21BA005792	Assist - Other	Fourth St	Barre City
Barre City Police Department	07/17/21	09:34	21BA005791	VIN verification	Fourth St	Barre City
Barre City Police Department	07/17/21	08:43	21BA005790	Roadway Hazard	Prospect St	Barre City
Barre City Police Department	07/17/21	08:19	21BA005789	Welfare Check	N Seminary St	Barre City
Barre City Police Department	07/17/21	08:12	21BA005788	Training-In-Service	Fourth St	Barre City

Barre City Police Department	07/17/21	05:20	21BA005787	Prisoner	Fourth St	Barre City
Barre City Police Department	07/17/21	05:19	21BA005786	Prisoner - Lodging/Releasing	Fourth Street	Barre
Barre City Police Department	07/17/21	05:03	21BA005785	Intoxication	South Main St	Barre City
Barre City Police Department	07/17/21	01:04	21BA005784	Directed Patrol - Other	Currier Park	Barre City
Barre City Police Department	07/17/21	00:49	21BA005783	Welfare Check	Highgate Dirve	Barre City
Barre City Police Department	07/17/21	00:13	21BA005782	Traffic Stop	merchants row / subway	Barre City
Barre City Police Department	07/16/21	23:25	21BA005781	Property - Lost	Auditorium Hill	Barre
Barre City Police Department	07/16/21	23:15	21BA005780	Traffic Stop	VT Rt 62 / Berlin St	Barre City
Barre City Police Department	07/16/21	22:15	21BA005779	Disturbance	Summer St	Barre
Barre City Police Department	07/16/21	21:40	21BA005778	Traffic Stop	Maple Ave / Mulligan's	Barre City
Barre City Police Department	07/16/21	21:30	21BA005777	Suspicious Vehicle	Currier Park	Barre City
Barre City Police Department	07/16/21	20:52	21BA005776	Welfare Check	Ayers St	Barre City
Barre City Police Department	07/16/21	20:16	21BA005775	Motor Vehicle Complaint	North Main Street	Barre City
Barre City Police Department	07/16/21	19:46	21BA005774	Intoxication	S Main St / Aubuchon Hardware	Barre City
Barre City Police Department	07/16/21	19:33	21BA005773	Traffic Stop	Merchants Row	Barre City
Barre City Police Department	07/16/21	19:31	21BA005772	Directed Patrol - Motor Vehicle	South Main Street	Barre
Barre City Police Department	07/16/21	19:16	21BA005771	Traffic Stop	Elm St / Summer St	Barre City
Barre City Police Department	07/16/21	18:31	21BA005770	Parking - General Violation	Hill St / Lincoln House	Barre City
Barre City Police Department	07/16/21	17:23	21BA005769	Assist - Public	Prospect St	Barre City
Barre City Police Department	07/16/21	16:09	21BA005768	Disturbance	Tremont St	Barre City
Barre City Police Department	07/16/21	15:57	21BA005767	Digital Forensics	Fourth Street	Barre
Barre City Police Department	07/16/21	15:51	21BA005766	Digital Forensics	Fourth Street	Barre
Barre City Police Department	07/16/21	15:45	21BA005765	Directed Patrol - Motor Vehicle	Washington Street	Barre City
Barre City Police Department	07/16/21	14:48	21BA005764	Vandalism	Currier Park	Barre City
Barre City Police Department	07/16/21	14:41	21BA005763	Threats/Harassment	N Main St	Barre City
Barre City Police Department	07/16/21	13:43	21BA005762	Suspicious Vehicle	N Main St	Barre City
Barre City Police Department	07/16/21	12:54	21BA005761	Assist - Public	Fourth St	Barre City
Barre City Police Department	07/16/21	10:15	21BA005760	Traffic Stop	N Main St / Busy Bubble	Barre City
Barre City Police Department	07/16/21	10:00	21BA005759	Domestic Disturbance	N Main St	Barre City
Barre City Police Department	07/16/21	09:00	21BA005758	Drug take back		
Barre City Police Department	07/16/21	08:13	21BA005757	Disorderly Conduct	Brook Street	Barre City
Barre City Police Department	07/16/21	01:53	21BA005756	Noise	Church St	Barre City
Barre City Police Department	07/16/21	01:21	21BA005755	Traffic Stop	Maple Avenue	Barre City
Barre City Police Department	07/16/21	00:30	21BA005754	Prisoner	Fourth St	Barre City
Barre City Police Department	07/15/21	22:48	21BA005753	Accident - Property damage only	S Main St #	Barre
Barre City Police Department	07/15/21	21:46	21BA005752	Domestic Disturbance	Plain St #1	Barre
Barre City Police Department	07/15/21	19:53	21BA005751	Domestic Disturbance	Prospect St	Barre City
Barre City Police Department	07/15/21	19:33	21BA005750	Vandalism	Merchants Row / Lot D	Barre City
Barre City Police Department	07/15/21	18:25	21BA005749	Juvenile Problem	Highgate Dr	Barre City
Barre City Police Department	07/15/21	16:29	21BA005748	Assist - Agency	Highgate Dr	Barre City
Barre City Police Department	07/15/21	15:24	21BA005747	Assist - Public	N Main St	Barre City
Barre City Police Department	07/15/21	14:59	21BA005746	Sexual Assault	East Barre Road	Barre
Barre City Police Department	07/15/21	14:58	21BA005745	Animal Problem	Fecteau Circle #33	Barre
Barre City Police Department	07/15/21	14:27	21BA005744	Animal Problem	Merchants Row / Lot D	Barre City
Barre City Police Department	07/15/21	14:23	21BA005743	Welfare Check	Maple Ave	Barre City
Barre City Police Department	07/15/21	14:19	21BA005742	Mental Health Issue	Pleasant St	Barre City
Barre City Police Department	07/15/21	14:11	21BA005741	Assist - Agency	Wellington St	Barre City
Barre City Police Department	07/15/21	13:49	21BA005740	Surveillance	Fourth St	Barre City

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Barre City Police Department	07/15/21	11:37	21BA005739	Traffic Stop	Fairview St	Barre City
Barre City Police Department	07/15/21	11:33	21BA005738	Accident - Property damage only	Washington St / Hill St	Barre City
Barre City Police Department	07/15/21	11:29	21BA005737	Traffic Stop	Brook St	Barre City
Barre City Police Department	07/15/21	11:23	21BA005736	Directed Patrol - Other	Maple Avenue	Barre City
Barre City Police Department	07/15/21	10:55	21BA005735	Directed Patrol - Motor Vehicle	Maple Avenue	Barre City
Barre City Police Department	07/15/21	10:42	21BA005734	Mental Health Issue	Fourth St	Barre City
Barre City Police Department	07/15/21	08:37	21BA005733	Drugs - Suspicious	Merchant St	Barre City
Barre City Police Department	07/15/21	05:10	21BA005732	Directed Patrol - Motor Vehicle	Maple Ave	Barre City
Barre City Police Department	07/15/21	04:42	21BA005731	Suspicious Event	Pearl Street	Barre
Barre City Police Department	07/15/21	03:17	21BA005730	Assist - Public	Granite St	Barre City
Barre City Police Department	07/15/21	01:59	21BA005729	Suspicious Event	N Main St	Barre City
Barre City Police Department	07/15/21	00:21	21BA005728	Assist - Agency	Beckley St	Barre City
Barre City Police Department	07/15/21	00:35	21BA005727	Welfare Check	Orange St	Barre City
Barre City Police Department	07/15/21	00:20	21BA005726	Directed Patrol - Motor Vehicle	Currier Park	Barre City



## FY22 Department Goals and Objectives Summaries (07/23/21)

City Clerk

City Manager\*

Buildings & Community Services - Facilities

Buildings & Community Services – Recreation

Human Resources/IT

Finance

Fire

Planning, Permits, & Assessing\*

Police

Public Works

\*In-Process. To be forwarded



July 5, 2021

## **FY22 Clerk/Treasurer/Delinquent Collections Departments Department Goals & Objectives Summary (Carol Dawes)**

### **Normal Daily /Weekly Job Tasks/Responsibilities**

1. Statutory duties: services legally bound to deliver by statute:
  - a. Elections – local, state and federal
  - b. Recording, housing and maintaining land records
  - c. Recording, housing and maintaining City records
  - d. Records retention
  - e. Public records custodian
  - f. Property tax billing and collection
  - g. Delinquent collections for property taxes, water/sewer billing and accounts receivables
  - h. Issue dog licenses
  - i. Issue marriage licenses
  - j. Issue liquor licenses
  - k. Board of Civil Authority/Board of Abatement duties
    - i. Elections
    - ii. Maintenance of voter checklist
    - iii. Property tax assessment appeals
    - iv. Abatement requests
    - v. Reapportionment
  - l. Manage banking and investments
  - m. Manage bonds, applications, and reimbursement requests
  
2. City-specific duties: services legally bound to deliver by charter/ordinance:
  - a. Issue/maintain parking permits
  - b. Collect parking ticket revenues
  - c. Issue local licenses
  - d. Accounts receivables billing and collection
  
3. Other duties as assigned/assumed:
  - a. Manage TIF district accounting, reporting and contact with state agencies
  - b. Maintain clerk and election sections of City website
  - c. Manage on-line payment options
  - d. Management of parking team
  - e. Manage EV charging stations
  - f. Staff liaison to Public Arts Committee
  - g. Contact with House and Senate Government Operations Committees

### **FY22 Department Goals**

1. Reapportionment (priority #1)
2. Challenge voters (priority #2)

3. Expand parking ticket payment collections (priority #3)
4. Develop/implement records retention policy and schedule for City Hall departments (priority #4)
5. Digitize and index surveys and plats, and add to online platform (priority #5)
6. Professionally stabilize and preserve older surveys and plats
7. Finalize Judd v. City of Barre lawsuit (possible appeal under consideration)

### **Future Department Goals (beyond FY22)**

1. Digitize and index land records prior to 1980, and add to online platform
2. Review documents in drawers in upper vault for long-term storage or destruction
3. Convert index card files to digital index for vital records (birth, death, marriage) to free up space in vault
4. Review documents stored in lower vault for digitization/long-term storage.

### **Council "Department-Specific" Priorities (Goals?)**

1. Policy review/revise:
  - a. Public Record Inspection Copying and Transmission (Public Records (City Clerk) Discuss more after digitization process complete)
  - b. Food vendor policy (review with Janet)
  - c. Parking permit policy
  - d. Temporary 24 hour parking permit policy
  - e. Cemetery investment policy
2. Assist with ordinance reviews/revisions – formatting
3. Assist charter review work group

July 23, 2021

**FY22 Buildings and Community Services - Facilities  
Department Goals & Objectives Summary  
(Jeff Bergeron)**

**Normal Dailey /Weekly Job Tasks/Responsibilities**

Staff management: assignments; time recording; follow up

**FY22 Department Goals**

- 1 – Increase staffing and budget to reflect the true needs of the department.
- 2 – Establish realistic buildings capital improvement plan. Prioritize maintenance projects for each facility.
- 3 – Establish budget and schedule for maintenance/replacement for all recreational amenities (pool, playgrounds & equipment, fields, etc.).

**Council “Department-Specific” Priorities (Goals?)**

- 1 – Establish City “stump dump”.
- 2 – Re-write Tree Warden ordinance.

## **FY22 Buildings and Community Services (Recreation) Department Goals & Objectives Summary (Stephanie Quaranta)**

### **Normal Dailey /Weekly Job Tasks/Responsibilities**

A lot of the duties are seasonal with planning generally done the season prior.

- Setting up programs, special events and carrying them through from start to finish. This includes planning, advertising, setting up/tearing down, finding volunteers, coordinating the use of the facility or area, obtaining supplies, etc. There are many steps and without admin or other support, the responsibilities are there from start to finish. Once a program or event is set up, there is creating flyers, updating social media, answering calls, and questions by email, walk-ins and telephone. Independent Contractor forms, W9 forms all needed. There is a lot of handwork, as we do not currently have software to assist.
- If programs have fees, coding and going to City Hall with deposits
- Creating the B.O.R. ice schedule. Everyday contact with renters updating schedules, making changes, looking at additions, etc. A lot of networking with the Athletic Directors from the high schools on games, etc. At the end of the month, creating the MARs for the ice sold for the month. Hiring, overseeing Skate Guards/Cashiers for public skating. Running the money- box to and from City Hall, scheduling, completing time cards, addressing concerns, etc. Not limited to having come in and serve as a Cashier or Skateguard when there is no one for that session.
- Accepting a call inquiring about renting Alumni Hall / B.O.R. / AUD for a special event. This takes time talking about our facility then into fees, liability coverage, capacity, parking and setting up a tour. Rental agreements are completed and sent out in 2's for signatures. There is a lot of scheduling and coordinating rooms. In 2022 we expect that many of our shows and events will be returning. Discussing set ups and then passing that information along, etc. Jeff and I coordinate well on shows if one is not available the other takes the call. Tours are done by both of us, depending on who is available. Once a show is here you are up and down as someone is coming in with tables or curtains or a Vendor or someone needs electricity, WI-FI and various other questions typical to any rental. In the end, MAR's are created to invoice for their event.
- The pool-advertising and hiring Lifeguards, ordering supplies, setting up the bathhouse, creating log sheets for attendance, first aid, season passes, program the cash register, coordinate with the food program, create a summer swim program, create a flyer, social media and then the operations – overseeing- training, certifications, Red Cross compliance, networking with the public, addressing concerns, personnel management,

making sure the cash register balances. Running the money-box from the PD to City Hall daily, making deposits for programs – all the admin and reporting for the summer pool. This also includes Lifeguarding when we are short or crowded and teaching lessons as I am WSI certified. Scheduling the Rotary Park picnic shelters. Taking the call, recording the information, sending out reservation letters, etc. Open 7 days a week so weekend calls are the norm for the pool and public skating.

- Camps, coordinating dates, times, ages, fees, supplies. Once set up like with a single program there is the physical set up of the space, creating rosters, bringing deposits to City Hall, facility coordination, clean up. Checking on requirements needed for payment, social media, etc. Lots of emails and telephone calls and social media requests for information that must be handled. This can take a lot of time, especially during the summer.
- Programs like Open Gym when there is no school. There must be an adult supervising the gym and the only way we can hold it is if I am there to supervise. On occasion, there may be a dependable volunteer but generally, there is not.
- Cemetery: Calls from the funeral home and citizens inquiring about who is in a particular grave or are there open spaces on their plot to can a burial be held on a particular day. Jeff handles lot sales and I am more on the assisting with looking up plots and questions of that nature.
- Keeping up on trends, liability issues, software, etc. Remain certified so I take courses that provide me with continuing education credits.
- Daily you never know what the day may be like as we deal with the public most of the time in our position as there is a lot going at multi-times and locations of the Civic Center.
- Coordinate with other programs like the Promise Grant team to work together for programs or special events.
- Work for committees: PRT/Recreation/Civic Center/Cemetery
- Attend other meetings and trainings VPRA/NRPA/CVRPC
- PRT work to the best of my training.
- Daily now is the amount of data required with the Summer Grant.
- Daily networking with almost every department as this position covers many areas.

### **FY22 Department Goals (with Priorities)**

- Recommend and implement new software set up for the scheduling of the Civic Center. Would like the software to create less paper steps for me when people register for programs and events. Our current software expires in October as Microsoft no longer supports Silverlight.
- Recover from COVID and reach out to shows and events for a return to the Civic Center – increase rented use of Alumni Hall for meetings.

- Coordinate with local businesses to increase the awareness and cooperation as we build and develop indoor and outdoor recreational and leisure time opportunities in the City.
- Work with PRT to create a trail map – might be on paper or if we can one contained within an app. Trails within the City.
- This is the BCS and Recreation is a part of it. Continue to work with Director of BCS to support, promote and encourage active use of all our facilities.

### **Council “Department-Specific” Priorities (Goals?)**

- Name change of Playground 2000 – new signage

July 5, 2021

## **FY22 HR/IT “Department” Goals & Objectives Summary (Rikk Taft)**

### **Normal Dailey /Weekly Job Tasks/Responsibilities**

1. Troubleshoot computer, printer, network, email, phone system, recover lost files, multi media issues reconfigure new computers to work with our network, installing programs,
2. Process billing for Health, Dental, Life, Internet, Insurances (W/C and P&C), vendor billing
3. Onboarding of new employees (benefit enrollment, Compliance with law, email, complaints, personnel issues,)
4. Off Boarding of departing employees (exit interviews, COBRA, Retirement Processing)
5. tracking and Processing of staff raises and steps
6. Answering CBA questions and working with the unions
7. Therapist
8. working with insurance carrier of benefits, Claims,
9. Working on projects

### **FY22 Department Goals**

#### **1. HUMAN RESOURCES**

##### **a. Staffing**

- i. Staffing – Recruitment, Retention, succession planning, tracking, advertising, interviewing, hiring, discipline, grievances, terminations, diversity
- ii. Regulation compliance (FLSA, affirmative action, ADA, FMLA, VTPFMLA, EEOC, VOSHA, Immigration Status, USERRA,
- iii. Salary benefit adjustments monthly and July and January
- iv. Rewrite of City wide Job descriptions to be ADA compliant
- v. Salary and Benefit comparisons
- vi. Staffing comparisons to other communities
- vii. Performance evaluation system development

##### **b. Policy and Program Development**

- i. Personnel Handbook – Operations
- ii. Personnel Handbook – Benefits
- iii. Locker searches and Inspection policy
- iv.

c. **Benefits**

- i. Annual Benefit renewals (Health, Dental, Life, Retirement, beneficiary tracking
- ii. Workers compensation and Property Casualty renewal
- iii. CDL – Program compliance
- iv. Bill processing on a monthly basis (spreadsheet to payroll for adjustments on all benefits.
- v. COBRA Tracking

2. **IT**

- a. Council chambers setup for Hybrid meetings
- b. File server migration to the cloud.
- c. Implementation of new Payroll and HR IS system
- d. New Security software installation - Alertus
- e. Restructure of the City computer replacement program.
- f. Printer MFP replacement RFP
- g. New Anti virus software
- h. Implementation of National Clearing house for CDL drivers
- i. New server evaluation – Replace the City hall server and move existing server to replace the backup server.
- j. Website replacement or redesign to be more user friendly and ADA compliant
- k. Water and sewer department move to digital format
- l. CAD Software Purchase and install for engineering
- m. Vehicle Maintenance tracking solution (Manager Plus)
- n. Server room Relocation
- o. Rewire of network at City Hall

3. **SAFETY AND SECURITY**

- a. Vehicle use policy – seatbelt and handsfree
- b. Alertus security system training
- c. Finish the PACIF grant allocations
- d. Office safety renovations
- e. VOSHA programs-
  - i. Confined Space – Review and train
  - ii. Control of hazardous energy – Review and Train
  - iii. Hazard Communications – City wide inventory, complete program, train
  - iv. Emergency Evacuation Plans - Develop
  - v. Blood Borne Pathogen - Develop
  - vi. Fire Safety – Develop
- f. Complete the playground safety analysis and work with BCS Director on implementation.

4. **OTHER PROJECTS**

- a. City Hall old PD Reorganization – Getting all department heads with their staff



- b. Digitizing records – ties back to 2k.

### **Council “Department-Specific” Priorities (Goals?)**

- 1. Recruitment and retention
  - a. Vacancies and Vulnerabilities and Succession planning **ITEM 1Ai**
  - b. Staff Retention, demographics, reliability and overtime **ITEM 1Ai**
  - c. Locker search and inspection Policy **ITEM 1Biii**
  - d. Culture
  - e. Additional Staffing needs and wants **ITEM 1A v, vi**
  - f. Analysis of Gender pay equity across department heads **ITEM 1Ai? Not sure what this council initiative is asking.**

July 20, 2021

## **FY22 Finance Department Goals & Objectives Summary (Dawn Monahan)**

### **Normal Daily /Weekly Job Tasks/Responsibilities**

- Review and approve journal entries
- Review and approve finance department AP Invoices
- Review all City AP Invoices
- Review and update Budget vs Actual financials and distribute to DH's
- Update Bond Budget vs Actuals and distribute to City Manager
- Prepare department head report for weekly council packet
- Respond to numerous (usually internal) requests and/or questions
- Reconcile employee benefit withholdings
- Process SoV electronic payments
- Provide GL codes for misc. accounts receivable payments
- Attend bi-weekly department head meetings
- Attend bi-weekly coordination meeting with City Manager
- Review and reconcile police and recreation grant requisitions
- Monthly financial update provided to Civic Center Committee
- Monthly reconciliations of accounts

### **FY22 Department Goals**

- Implementation of NeoGov (HR/Payroll Software)
- Hire Payroll Clerk, provide access for training if necessary, establish a cohesive team-working environment
- Successfully complete FY21 audit and corresponding audit report
- Collect information and prepare FY22 Enterprise Fund Budget
- Re-execute the purchase order system
- Prepare FY23 General Fund Budget
- Collect information and prepare FY23 Enterprise Fund Budget
- Distribute and Implement Internal Controls Plan (audit recommendation)
- Manage the ARPA Funds (financial side)
- Prepare SoV Sub-Recipient Annual Report (SAR) & Schedule of Expenditures of Federal Awards (SEFA) for audit and state filing
- Submit FY22 VLCT Compensation & Benefits Survey

## **Council “Department-Specific” Priorities (Goals?)**

- Quarterly update Capital Equipment Plan
- Quarterly update Council on financial status
- Prepare 5-year Water Enterprise Fund Projection
- Prepare 5-year Wastewater Enterprise Fund Projection
- Prepare 5-year General Fund Projection

07-09-21

## **FY22 Fire Department Goals & Objectives Summary (Chief Doug Brent)**

FY 2022

### Staff Safety

- Radio System Upgrade (Priority, either w/ Montpelier or CVPSA)
- Continue emergency response skill practice and maintenance, and health and wellness initiatives to eliminate work comp issues (major reduction in hours lost during previous 24 months)
- Take advantage of regional/state training seminars and skill offerings
- Refine and complete our equipment and training for Confined Space and High Angle Rescue program in support of partner city departments

### Major Purchases

- Develop plans for vehicle replacement in conjunction with/as part of Capital Replacement Program

### Administrative

- Continue to *MANAGE* department budget. Strive to right size budget requests, oversee overtime spending and to make programmatic purchases in support of department operations
- Provide needed alterations to inspection programs and practices in support of societal changes and shifts in governmental programs

### Ordinance Review – FY2022

- Chapter 6 Fire Protection and Prevention
- Chapter 5 Electricity

FY 2023

Hazard Mitigation Plan Chapter on Communicable Disease (10/01/2022) w/Janet Shatney

### Ordinance Review - FY 2023

Chapter 22 – Fire/EMS Service Reimbursement

July 5, 2021

## **FY22 Police Department Goals & Objectives Summary (Chief Tim Bombardier)**

### **Normal Dailey /Weekly Job Tasks/Responsibilities**

- Plans, develops, directs, coordinates, controls and staffs the Barre City police services and directs through subordinate personnel all police activities for effective and efficient operation in the protection of life and property, preservation of peace and order, prevention, suppression and investigation of crime, arrest and prosecution of offenders, recovery and return of stolen property, and regulation of traffic.
- Formulates and implements mission, philosophy, strategies, tactics, policies, procedures and methods of operation as needed to improve services or respond to changing circumstances.
- Directs and controls departmental personnel activities, including recruitment, selection, assignment, promotion, discipline, grievances, commendations and complaints within the requirements of the law, rules and regulations, collective bargaining agreements and City policies and procedures.
- Participates in the preparation of the City's annual budget and administers the budget. Applies for grants and other alternative funding where appropriate. Ensures grants are administered in accordance with established guidelines for expenditures and reporting.

### **This above is how it is worded with in the job description it does not include:**

- Represents the City and the Department at a multitude of meetings and functions to include but not limited to Council meeting, police advisory committee meeting, diversity and equity committee meeting, Child advocacy Center meeting, Justice Center and Re-entry Panel meeting, CVPSA meeting, Neighborhood watch meeting, etc.
- While the job descriptions duties speak about direction and control of the department staff etc. it fails to mention partnership building with in the community that encompasses the majority if not all service providers. This is a key component it getting this job done and is probably one of the biggest areas people overlook or take for granted.
- Looking out for the over all health and wellbeing of staff as it pertains to the safety and ability to perform their job. This is more than a person's physical health it includes their mental health their level of training, the proper equipment etc.
- 

### **FY22 Department Goals**

To maintain and improve on the current training and staffing levels of the Barre City Police department. (this is a key component in the following building block priorities)

- To continue to develop and improve upon relationships with our citizens, community partners, and area service providers.
- To provide the best police services possible within our budgetary restriction and to meet the needs and expectation of our community.
- To continue to provide for the safety and well being of all individuals living, work or visiting the City of Barre.

**Note: these are building blocks needed to successfully do this job and are not stand-alone priorities**

July 23, 2021

## **FY22 Public Works Department Goals & Objectives Summary (Bill Ahearn)**

### **Normal Daily /Weekly Job Tasks/Responsibilities**

**Streets maintenance:** sign replacement; pothole repair; dangerous trees; structure repair, sight distance work (mowing and trimming) and street sweeping

**Stormwater system:** Grate cleaning, basin cleaning, basin repairs, basin reset elevation, pipe repairs, Pre-storm event inspections, pep cleaning and camera inspection

**Sanitary sewer system:** removing blockages (buildings), cleaning routine risk areas, cleaning and camera inspection of pipes, complete a responsive utility location program for others,

**Water Distribution:** maintain and improve water measurement systems (meters and remotes); complete a responsive utility location program for others; inspect, clean and operate key system valves;

### **FY22 Department Goals**

**Streets rehabilitation:** Midway St (winter closure) with Sheridan Extension to meet Quinlan, Woodland Dr w/ drainage repairs;

**Streets Overlay:** Hill - RR to French; Ayer – So Main to bridge; River St –Center to Granite St; Blackwell St Smith to Center; Parkside -So Main St to Recreation Dr.; Prospect St– bridge to Kent St; Orange St

**Sidewalk Rehabilitation:** Ayers completion, Warren St,

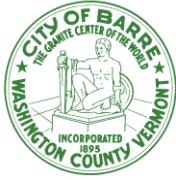
**Bulb-outs, Pedestrian refuges:** No Seminary @N Main; Perry@ Washington; Trow Ave @ Washington; Academy @ Washington w/relocation of crosswalk, Cross walk So Main St at Boynton; relocate No Main St crosswalk from Beckley

**Traffic calming:** Speed tables on River St near Nativi playground; 16 tactile warning pads; 3 add'l speed tables; 2 add'l speed hump locations

**Popups:** Berlin St one-way outbound from RK Miles drive to Smith St. Granite St 10ft pedestrian path on SE side of street

**Water Upgrades** – Rudd Farm Rd; Richardson Rd water mains, 400 feet of 4 in main replacements, Hill St to Perry replace 4 in with 8 in main

### **Council “Department-Specific” Priorities (Goals?)**



# *City of Barre, Vermont*

## *“Granite Center of the World”*

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### **Manager’s Report**

#### **Tuesday**

#### **07/27/21**

#### **Councillors:**

Following is my written summary of notable or significant municipal activities and/or activities originating from or coordinated by the Manager’s office for the preceding two weeks. I provide this in lieu of a verbal report at the Council meeting, but will certainly address any questions you may have during the meeting.

#### **OPERATIONAL ITEMS:**

**Police Chief Tim Bombardier Retirement Announcement:** As you may have heard by now, Chief Bombardier provided formal notice to me on Thursday, 7/22, of his pending retirement, effective October 29, 2021. Working with HR Administrator Rikk Taft, and perhaps VLCT, I expect to coordinate with the Police Advisory Committee, and work immediately to coordinate/initiate an internal and external recruitment process in a manner similar to that I conducted when recruiting a Dpty Police Chief (Larry Eastman) in the wake of Dpty Chief Andy Marceau’s retirement a few years ago. I expect this process will include a screening/selection advisory panel including a member(s) of the Policy Advisory Committee and/or the public at large. I will keep Council informed as the process develops.

**FOP (Police) Negotiations Update:** We held our 5<sup>th</sup> negotiation session with the FOP team on 7/14. I believe we are making progress, albeit at a “snail’s pace”. We have one more session scheduled for 8/4. Goal is to resolve all tangential issues, leaving final open issues (wages, health insure). It is likely we will adjourn until we have confirmed health insurance carrier (MVP, BCBS) specific plan and cost information for OR Barre City released by the carriers, which occurs mid-to late September.

**Assessor Recruitment Update:** We interviewed the single viable candidate last Wednesday (7/21). The “assessor recruitment team” will meet upon my return with the objective to provide the Manager’s recommendation to address this vacancy at the August 10<sup>th</sup> Council meeting.

**REAL Training:** I “attended” the third and final REAL (Race, Equity and Leadership) Webinar on July 14<sup>th</sup> presented by the Vermont/National League(s) of Cities.

**Strategic Planning Initiative:** I have been in communications with the Mayor and Bill Fraser, Montpelier City Manager, to coordinate Bill’s presentation to the Council re: a (facilitated) Strategic Planning Process. Bill anticipates that he and Assistant City Manager Cameron Niedermayer will present to the Council in a Special (public) Session (public) at 6:00 p./m. on August 24<sup>th</sup>, which is their earliest available date.

**Ambulance Revenue:** Ambulance revenue continued strong and positive thru June 30<sup>th</sup>, the end of FY21. Posted revenue from Bonnie Breault, our Ambulance Billing Specialist, shows annual revenue of \$526,778, or \$76,778 ahead of budget. With the annual bad debt and other typical year-end auditor adjustments, Dawn Monahan anticipates the final adjusted number will be in the \$500,000 to \$515,000 range. FYI, we conservatively budgeted \$450,000 for our current FY22.

**FY23 Budget Preparation Process:** I have initiated the FY23 budget preparation process with Dawn Monahan and the Department Heads. I will oversee the process while relying on Dawn Monahan to manage the draft Departmental Budget Proposals. As it is the Manager’s responsibility by Charter to present a budget proposal to Council, I will ultimately approve the budget presented. My goal, as last year, will be to present it to Council in November, which I anticipate at this time will be likely around November 23<sup>rd</sup> or 30<sup>th</sup>. Dawn has already prepared the FY23 Budget Template which we will review upon my return. DH’s have been tasked with preparing their FY23 Draft budget proposals in anticipation of individual Departmental budget presentations and Councilor reviews of their Proposed Budgets *and* Departmental Goals and Objectives (see below). Upon my return, I will prepare and coordinate with the Mayor a Departmental Council Presentation schedule. I encourage Councilors to forward to me (via email) at your earliest opportunity any budget requests you may have so the Administration may address them in this process.

**FY22 Capital Equipment Plan (CEP):** The FY21 CEP has been reviewed and updated by Dawn Monahan, with Department Heads input, to prepare the FY22 CEP. I will conduct a final review and anticipate forwarding this to Council by its August 10<sup>th</sup> meeting. We now turn our attention to the preparation of the FY22 Capital Improvements Plan

**Waste Tire Free Disposal Event:** This event has held yesterday the BOR parking lot. Hi-lites of the Public Notice are as follows: *Saturday, July 24, 8:00 a.m. to 4:00 p.m. Residential Tires Only; NO Commercial Disposal. Passenger car, light truck tires, motorcycle, bicycle & lawn tractor tires will be accepted for recycling. NO rims.*

For your information, I forward a communication from Dpty Fire Chief Joe Aldsworth regarding this (and similar) collection events: ***Re: Impact of Bulk Tire Collection within the City: I spoke with Howie and Rob and that we seeing a dramatic decrease in what we***



*are seeing being stored in people's basements, in back yards and road side disposals. It was over whelming the response last year and the amount of tires received and I anticipate a similar response this year. I spoke with Howie and we also support the bulk trash drop off scheduled for September and we anticipate a large participation from residents. Bulk trash still remains an issue for us and we look forward to the event. I do know in the past we also did an "E" recycling event and that was an overwhelming success and would like to recommend another to be scheduled. These programs help the staff better the image of the City also*

**Staff Evaluation and Administrative Policy Status Update:** Staff evaluation continues to be an unmet objective by the Manager. I will do my best to complete this as soon as possible. Similarly, with the preparation/release of Administrative Polices Personnel Handbook, Rikk Taft, HR Administrator, has a substantive draft prepared for quite some time. As these are Polices that should reflect Best Practice as well as the leadership objectives and "cold eyes" review of the CEO (i.e. Manager) review, in my judgment, they should review the Manager's QA/QC before sign-off. However, I have advised Rikk we will proceed to publish as soon as he can without me becoming the "eye of the needle. I will work with Rikk in any way I can to accomplish this as soon as possible.

In the meantime, we have completed the *Vehicle and Equipment Use Policy*, which addresses seat belt and cell phone use. You may recall this is one of the Terms and Conditions associate with real ARPA funds. I expect to release to the staff upon my return from vacation, and will forward a copy FYI to Council at that time.

**Department Heads Goals & Objectives Summaries:** Please find attached to my Manager's Report email transmittal a pdf entitled *FY22 Goals & Objectives Summary*. (There are two left to complete: Manager, Planning Director); I expect those shortly after both return from vacation. In the meantime, the attached is a substantive, if not "raw", response to the Council's request for same. I have not yet had an opportunity to review/discuss with DH's so there could be some refinement in the future. In addition, the DHs thought it would be most helpful and informative to Councilors if we included an initial section in each summary entailed: *Normal Daily/Weekly Job Tasks & Responsibilities*. These are the routine, but rarely seen(?) underlying activities each of us undertake to accomplish the public service missions of each of our Departments and to do our best to meet the everyday service expectations of the Council, our residents/and taxpayers and the public. Some characterize this as the "iceberg" analogy, whereby 85% of what is considered mission critical by Department Heads, and we assume by Council, consume 85%' of our focus, leaving "15%" of our time to accomplish other objectives (Goals/Priorities) by Council or others. We assume these summaries provide operational perspective and insight helpful to Council, as well as to assist in future budgeting/Strategic Planning discussions.

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## INFRASTRUCTRE PROJECTS /GRANTS UPDATE:

**Perry/Camp Streets Paving Completion:** Final paving of the top coat (wearing course) of both Perry and Camp Streets paving was completed Friday. Finish work, including side street and driveway apron paving, and striping will be competed to put finishing touches on these two street repair projects.

**North Main Street Ejector Station Replacement Project Update:** Good news! Cory Morrison (BADC) reports the earmark request for the North Main Street Ejector Station's congressional earmark funding request has passed Senate staff review and is now in the Senate Appropriations Subcommittee on the Interior, Environment, and Related Agencies. He'll keep tracking it and let us know of any changes.

**WWTF Biosolids Project Update:** DPW held a progress/status meeting with the contractor (Penta) last Tuesday. The long lead items have cleared the submittal review/approval stage and the project remains on schedule (November installation of new flare; spring installation of the new cover). In the meantime, Steve Micheli and the operating staff have done a great job of maintaining digester and solids handling operations with minimal, if any, north-end odor complaints.

**Metro Way Path Design Update.** As has been reported previously, the advancement of the design of this segment to construction is contingent upon VTrans confirmation of Railroad Rights-of-Way, which changed when the New England Central Railroad "condemned" (gave up) this ROW many (50-75?) years ago. They have been in this confirmation process for quite some time. The latest update (Friday, 7/23) from our principal VTrans contact, Trini Brassard, Assistant Director -Policy, Planning and Intermodal Development - is: *"VTrans is working on getting the valuation sheets for this segment of rail on an overlay of the area so it can be understood. This request has gone to our survey staff and we hope to have a date to anticipate this soon."*

**DPW Campus Upgrade Project:** The Campus upgrade process is proceeding to the next step with the initiation of the public site solicitation process. Following is the text of the Solicitation Notice released by DPW on Friday, 7/23: *The City of Barre is soliciting interest from landowners to sell land to locate a new DPW campus within the City. Factors include: accessibility; water, sewer and power availability; adjacent development; site size and centrality of location. Site selection will be completed after this solicitation closes. Letters of interest w/ site characteristics are due Sept 10, 2021 to: City of Barre, 6 No Main St Suite 2, Barre VT 05641*

**Dam Removal Project Grant:** Michele Braun (Friends of the Winooski) reports that the Request for Proposals for the Dam Removal Feasibility Study & Preliminary Design for Three dams on the Stevens Branch of the Winooski River in Barre was released Friday, 7/23. Proposals are due August 27<sup>th</sup>, with consultant selection on/about September 3.